



JEFFREY PALMORE
CHAIRMAN

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EX-OFFICIO MEMBERS

COMMONWEALTH OF VIRGINIA

Compensation Board

P.O. Box 710
Richmond, Virginia 23218-0710

May 1, 2025

EMAIL MEMORANDUM

TO: Constitutional Officers and Regional Jail Superintendents

FROM: Jeffrey S. Palmore, Chairman

SUBJECT: Compensation Board Approved Budget for the Fiscal Year beginning July 1, 2025 (FY26)

Your Compensation Board Budget for FY2026 is now available in the COIN Budget Request Subsystem. This budget has been approved subject to the provisions of the 2025 Appropriation Act (2025 Virginia Acts of Assembly). This memorandum also serves as official notification that the Compensation Board, in accordance with §15.2-1636.8, Code of Virginia, has fixed the salaries and expenses for the fiscal year ending June 30, 2026.

Please note that your right as a Constitutional Officer to file a notice of appeal, pursuant to §15.2-1636.9, Code of Virginia, originates from the date of this memorandum. Any communication(s) subsequent to this memorandum does not extend the period within which you may file your notice of appeal. Similarly, any objection filed by a governing body pursuant to §15.2-1636.8, Code of Virginia, commences from this date and is not extended by any subsequent communication(s).

Please note that the Compensation Board does not mail a paper copy of your Compensation Board budget. However, you can download and print a copy of your approved budget from the COIN Budget Request Subsystem. Instructions for downloading and printing your FY26 approved budget from the COIN system are available on the Compensation Board website at <https://www.scb.virginia.gov/coininformation/ftpbudgetreport.pdf>. If you have any difficulty downloading and printing a copy of your budget from COIN, or viewing your budget on our website, please call or email your Compensation Board Technician.

Your budget is also available for review on the agency website; go to <https://www.scb.virginia.gov/>, click on "Constitutional Officers Budget and Salaries", then "Approved FY26 May 1 Budgets", and follow the instructions to review your budget. Please note that the website budget displays your budget as set at this time and is static (unchanging throughout the year), and is provided for convenience to you and the public. Your official budget is that which is displayed and produced through the COIN system, as that budget is updated to reflect changes throughout the year.

An overview of Compensation Board FY26 Budget Priorities and Policies, which includes key funding items included in the Compensation Board's approved FY26 budgets, is available on the Compensation Board website at

<https://www.scb.virginia.gov/docs/fy26budgetoverview.pdf>.

A final listing identifying recovery amounts by office for the retiree health care credit and general liability insurance and surety bond premiums for FY26 is available at

<https://www.scb.virginia.gov/docs/fy26premdist.pdf>.

Please review the documents at the above web links and let your Compensation Board Technician know if you have any questions.

c: City Managers and County Administrators
Compensation Board Members and Staff
The Honorable Margaret "Lyn" McDermid, Secretary of Administration
John Jones, Virginia Sheriffs' Association
Amanda Howie, Virginia Association of Commonwealth's Attorneys
Elliott Casey, Commonwealth's Attorneys' Services Council
Alan Albert, O'Hagan Meyer
Patrice Lewis, Gentry Locke
Joe Horbal, Commissioners of the Revenue Association of Virginia
Michael Edwards, Kemper Consulting
Michelle Gowdy, Virginia Municipal League
Dean Lynch, Virginia Association of Counties
Janet Areson, Virginia Municipal League
Katie Boyle, Virginia Association of Counties
Kelly Richards, Department of Planning and Budget