

COMPENSATION BOARD MINUTES #26/09

March 26, 2026

307-26-09: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	March 27, 2026 - Officers request a one-time transfer of accumulated Vacancy Savings to Temporary/Office Expense fund categories.	\$0.00	Approved per the Compensation Board's FY26 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
009	307	Amherst County	3/17/2026	Vacancy Savings	Temporary	\$11,184.32	\$11,184.32
013	307	Arlington County	3/9/2026	Vacancy Savings	Temporary	\$55,583.72	\$51,296.00
073	307	Gloucester County	3/4/2026	Vacancy Savings	Temporary	\$18,494.56	\$18,494.56
135	307	Nottoway County	3/11/2026	Vacancy Savings	Temporary	\$29,797.58	\$29,797.58
165	307	Rockingham county	3/4/2026	Vacancy Savings	Office expense	\$119,642.62	\$109,000.00
175	307	Southampton County	3/17/2026	Vacancy Savings	Office Expense	\$63,056.98	\$38,056.98
175	307	Southampton County	3/17/2026	Vacancy Savings	Temporary	\$0.00	\$25,000.00
183	307	Sussex County	3/6/2026	Vacancy Savings	Office expense	\$100,794.86	\$100,794.86
405	307	Albemarle-Charlottesville Regional Jail	3/11/2026	Vacancy Savings	Temporary	\$115,893.75	\$115,893.75
425	307	Central VA Regional Jail	3/13/2026	Vacancy Savings	Temporary	\$48,537.94	\$14,296.69
425	307	Central VA Regional Jail	3/13/2026	Vacancy Savings	Office expense	\$0.00	\$34,241.25
430	307	Piedmont Regional Jail	3/11/2026	Vacancy Savings	Office Expense	\$310,037.26	\$310,037.26
445	307	Rockbridge Regional Jail	3/16/2026	Vacancy Savings	Office Expense	\$21,043.07	\$21,043.07
450	307	Rappahannock Sec. Ctr	3/11/2026	Vacancy Savings	Office expense	\$393,674.61	\$197,939.18
450	307	Rappahannock Sec. Ctr	3/11/2026	Vacancy Savings	Temporary	\$0.00	\$195,735.43
455	307	Western Tidewater Regional Jail	3/11/2026	Vacancy Savings	Office Expense	\$236,925.33	\$236,925.33
460	307	Pamunkey Regional Jail	3/17/2026	Vacancy Savings	Temporary	\$31,794.38	\$31,794.38
465	307	Riverside Regional Jail	3/12/2026	Vacancy Savings	Office Expense	\$619,007.40	\$619,007.40
470	307	Va Peninsula Regional Jail	3/11/2026	Vacancy Savings	Office Expense	\$140,004.03	\$140,004.03
480	307	New River Valley Regional Jail	3/16/2026	Vacancy Savings	Office Expense	\$484,381.76	\$362,381.76
480	307	New River Valley Regional Jail	3/16/2026	Vacancy Savings	Temporary	\$0.00	\$122,000.00
485	307	Blue Ridge Regional Jail	3/13/2026	Vacancy Savings	Office Expense	\$309,168.79	\$259,168.79
485	307	Blue Ridge Regional Jail	3/13/2026	Vacancy Savings	Temporary	\$0.00	\$50,000.00
491	307	Southside Regional Jail	3/17/2025	Vacancy Savings	Office expense	\$146,620.43	\$146,620.43
492	307	Southwest Regional Jail	3/11/2026	Vacancy Savings	Temporary	\$289,775.86	\$289,775.86
493	307	Middle River Regional Jail	3/13/2026	Vacancy Savings	Temporary	\$201,873.28	\$98,451.00
493	307	Middle River Regional Jail	3/13/2026	Vacancy Savings	Office expense	\$0.00	\$103,422.28

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
494	307	Western Virginia Regional Jail	3/17/2026	Vacancy Savings	Office Expense	\$124,084.27	\$124,084.27
495	307	Meherrin River Regional Jail	3/11/2026	Vacancy Savings	Office Expense	\$340,407.86	\$340,407.86
496	307	RSW Regional Jail	3/17/2026	Vacancy Savings	Office Expense	\$189,235.95	\$189,235.95
590	307	Danville City	3/17/2026	Vacancy Savings	Office expense	\$42,338.44	\$19,338.44
590	307	Danville City	3/17/2026	Vacancy Savings	Temporary	\$0.00	\$23,000.00
650	307	Hampton City	3/17/2026	Vacancy Savings	Office Expense	\$344,963.80	\$344,963.80
690	307	Martinsville City	3/16/2026	Vacancy Savings	Temporary	\$28,215.06	\$28,215.06
700	307	Newport News City	3/17/2026	Vacancy Savings	Temporary	\$263,451.08	\$263,451.08
710	307	Norfolk City	3/12/2026	Vacancy Savings	Temporary	\$68,157.57	\$68,157.57
740	307	Portsmouth City	3/16/2026	Vacancy Savings	Office expense	\$430,494.29	\$430,494.29
770	307	Roanoke City	3/12/2026	Vacancy Savings	Temporary	\$95,998.09	\$40,000.00
770	307	Roanoke City	3/12/2026	Vacancy Savings	Office Expense	\$0.00	\$55,998.09
810	307	Virginia Beach City	3/12/2026	Vacancy Savings	Temporary	\$225,860.94	\$10,000.00
810	307	Virginia Beach City	3/12/2026	Vacancy Savings	Office Expense	\$0.00	\$215,860.94
		Totals				\$5,900,499.88	\$5,885,569.54

LOCALITY

SHERIFFS' WORKLOAD AUDIT
COMMITTEE

OFFICER

SHERIFF

REQUEST

March 18, 2026 - The Sheriffs' Workload Audit Committee submits recommended changes to the workload data reported in the FY27 Budget Request in COIN.

The Audit Committee reviewed all workload data and contacted those offices requiring verification. The Committee contacted 103 offices regarding workload data. Twenty-two (22) offices submitted changes for calendar year 2025. All other offices contacted reported that the figures submitted in the budget request are accurate.

TOTAL COST

\$0.00

COMPENSATION BOARD ACTION

The Compensation Board concurs with the Sheriffs' Workload Audit Committee recommendations to update workload data for those officers noted and asks Compensation Board staff to update COIN with corrected data in order that updated and accurate staffing standards documents may be used in consideration of FY27 budgets.

307-26-09: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
AUGUSTA COUNTY	SHERIFF	March 24, 2026 - Officer requests, in accordance with §15.2-1711 of the Code of Virginia, reimbursement to Augusta County for legal fees and expenses incurred in defense of 2 sheriffs' deputies charged with criminal offenses arising in the discharge of their official duties, and for which all charges were dismissed by the respective Circuit Courts. The Augusta County Attorney reviewed and concurred with the expenses incurred by defense counsel, and the Board of Supervisors for Augusta County approved payments for such defense in the total amount of \$54,128.67. Pursuant to §15.2-1711, when a governing body certifies the reimbursement of such legal fees to the Compensation Board, the Board shall pay two-thirds of such amount (\$36,085.96). The sheriff has provided such certifications of reimbursement from the Board of Supervisors of Augusta County and requests reimbursement of \$36,085.96.		\$36,085.96	The Compensation Board approved reimbursement of \$36,085.96 in accordance with the provisions of §15.2-1711 of the Code of Virginia.

772-26-09: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	COMMONWEALTH'S ATTORNEYS	March 26, 2026 - Officers request a one-time transfer of accumulated Vacancy Savings to Temporary/Office Expense fund categories.		\$0.00	Approved per the Compensation Board's FY26 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
005	772	Allegheny County	March 3, 2026	Vacancy Savings	Office Expense	\$15,500.96	\$15,500.96
139	772	Page County	March 5, 2026	Vacancy Savings	Temporary	\$34,098.75	\$13,031.82
139	772	Page County	March 5, 2026	Vacancy Savings	Office Expense	\$0.00	\$21,066.93
510	772	Alexandria City	March 20, 2026	Vacancy Savings	Temporary	\$18,374.65	\$18,374.65
650	772	Hampton City	March 12, 2026	Vacancy Savings	Office Expense	\$84,830.79	\$84,830.79
651	772	Hampton City DP	March 12, 2026	Vacancy Savings	Office Expense	\$33,408.32	\$15,169.21
680	772	Lynchburg City	March 11, 2026	Vacancy Savings	Temporary	\$19,456.72	\$19,456.72
		Totals				\$205,670.19	\$187,431.08

772-26-09: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
GREENSVILLE COUNTY	COMMONWEALTH'S ATTORNEY	March 16, 2026 - Officer requests to transfer Vacancy Savings in the amount of \$10,550.44 total cost and \$8,757.92 Stressed cost to equipment to fund the following items. The County of Greenville agrees to fund the difference between the total cost and the stressed cost of the equipment. Officer states the laptops and docking stations do meet the Compensation Board minimum criteria. He also understands that reimbursement for these items must be claimed for reimbursement in the COIN system no later than the May payroll reimbursement process.	\$0.00	Approved per the Compensation Board's FY26 Budget Priorities and Policies. This is a one-time transfer, not in the base budget. Equipment purchases must be requested for reimbursement no later than the May 2026 payroll and expense reimbursement request.

FIPS	Office Code	Locality Name	Equipment Requested	Requested Qty	Requested Cost	Total Requested Cost	Per Policy Qty	Per Policy Cost	Total Cost Approved	Stressed Cost
081	772	Greenville County	Laptops	4	\$1,968.90	\$7,876	4	\$1,968.90	\$7,875.60	\$6,537.54
081	772	Greenville County	Docking Stations	4	\$189.71	\$759	4	\$189.71	\$758.84	\$629.91
081	772	Greenville County	Printers	4	\$479.00	\$1,916	4	\$479.00	\$1,916.00	\$1,590.47
		Total				\$10,550.44			\$10,550.44	\$8,757.92

NELSON COUNTY	COMMONWEALTH'S ATTORNEY	March 11, 2026 - Officer requests Emergency Temporary Funds at \$11,254.88 to fund a part-time attorney during the period that he is on Active Military Duty, effective April 1, 2026, to June 30, 2026. The anticipated return date of the Officer is September 30, 2026. While on active duty, the Commonwealth's Attorney does not lose his office and continues to be paid as the elected office holder. The Attorney has delegated responsibilities for management of office duties to his chief deputy in his absence. The Emergency Temporary funds are calculated at \$54.11 per hour, times 16 hours per week, times 13 weeks = \$11,254.88. Staff notes: this office has the elected officer (going out on Active Military Duty) and two full-time Assistant Commonwealth's Attorney positions and is due three full-time attorney positions under Staffing Standards due to felony workload alone.	\$11,254.88	The Compensation Board approved one-time temporary salaries funding in the amount of \$11,255 based upon the unique circumstances stated by the officer and current staffing standards need, for the period of April 1, 2026 through June 30, 2026. This amount is based upon the request of the officer, which falls just under a maximum that would be calculated using the entry level salary for an Assistant Commonwealth's Attorney III classification of \$100,225/\$48.19 per hour for 20 hours per week for 13 weeks.
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772-26-09: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	COMMONWEALTH'S ATTORNEY	March 20, 2026 - Officers request to include the following individuals in the Career Prosecutor Program in the FY27 Budget Request. These persons were erroneously omitted from the Career Prosecutor program in the FY27 Budget Request and are eligible to participate in the program. Staff notes the Compensation Board staff is not able to remove the certification of the Special Programs section of the budget request in order for the officer to have corrected these omissions and recertified the budget request before the deadline date.	\$0.00	Compensation Board approved inclusion of these individuals among other assistant commonwealth's attorneys for consideration in meeting the criteria of the program, based upon the specific conditions stated by the officer. Approval of pay raises associated with certification of CDP will be considered with all office certifications during the budget approval process prior to May 1, 2026.

FIPS	Office Code	Locality Name	Request Date	Name	Position	Class	Date of Eligibility	Requested in FY	Eligible in FY
031	772	Campbell County	March 20, 2026	Mitchell Hanson	00008	ATTI	7/1/2024	2025	2025
059	772	Fairfax County	March 20, 2026	Kelsey Gill	00022	ATTI	1/30/2024	2025	2025
109	772	Louisa County	March 20, 2026	Morgane Harper	00005	ATTI	7/8/2024	2026	2026
109	772	Louisa County	March 20, 2026	Megan Riordan	00006	ATTI	11/1/2024	2026	2026
700	772	Newport News City	March 20, 2026	Courtney Knox	00012	ATTI	10/11/2024	2026	2026
810	772	Virginia Beach City	March 20, 2026	Devika Singh	00032	ATTI	10/31/2024	2026	2026

VARIOUS	COMMONWEALTH'S ATTORNEYS	March 26, 2026 Officers request exceptions to the Substitute Prosecutor expense reimbursement policy. Expenses for travel for the cases below were received by the Compensation Board more than 60 days following conclusion of the case.	\$56.20	Approved as a one-time exception to policy, based upon the specific conditions stated by the officer.
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FIPS	Office	Locality	Prosecutor (from FIPS)	Expense Date(s)	Defendant	Expense Cost	Exception Need Reason
131	772	Northampton County	Robin D. Bland (810)	9/4/2024	Kelvin F. Jones	\$56.20	received >60 days from case conclusion
		Total				\$56.20	

773-26-09: CIRCUIT COURT CLERKS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
BRISTOL CITY	CIRCUIT COURT CLERK	At its February board meeting, the Compensation Board deferred action on this request to the March 2026 board meeting pending review of additional information. February 23, 2026 - Officer requests, in accordance with §15.2-1606 and 15.2-1636.14, to reimburse the City of Bristol for defense counsel expenses paid to Thompson McMullan in the amount of \$12,533.49 for legal representation of the Circuit Court Clerk in the civil case Courthouse News Service., and Lee BHM LLC v. Karl Hade, et al. Officer has provided a letter from the Division of Risk Management stating that the Division would not provide coverage in this civil case.		\$0.00	The Compensation Board approved reimbursement of \$12,533.49 in accordance with the provisions of §15.2-1606 15.2-1636.14 of the Code of Virginia.

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	CIRCUIT COURT CLERKS	March 26, 2026 - Officers request a one-time transfer of accumulated Vacancy Savings to Temporary/Office Expense fund categories.		\$0.00	Approved per the Compensation Board's FY26 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
083	773	Halifax County	3/11/2026	Vacancy Savings	Temporary Funds	\$32,181.28	\$28,158.62
125	773	Nelson County	3/6/2026	Vacancy Savings	Temporary Funds	\$28,158.62	\$28,158.62
143	773	Pittsylvania County	3/18/2026	Vacancy Savings	Temporary Funds	\$27,991.97	\$27,991.97
550	773	Chesapeake City	3/3/2026	Vacancy Savings	Temporary Funds	\$72,267.00	\$56,267.00
550	773	Chesapeake City	3/3/2026	Vacancy Savings	Office Expense	\$0.00	\$16,000.00
570	773	Colonial Heights City	3/9/2026	Vacancy Savings	Office Expense	\$52,438.09	\$52,438.09
710	773	Norfolk City	3/5/2026	Vacancy Savings	Temporary Funds	\$328,397.38	\$80,000.00
710	773	Norfolk City	3/5/2026	Vacancy Savings	Office Expense	\$0.00	\$220,397.38
740	773	Portsmouth City	3/11/2026	Vacancy Savings	Office Expense	\$31,855.02	\$31,855.02
		Total				\$573,289.36	\$541,266.70

771-26-09: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
COMMISSIONERS OF THE REVENUE WORKLOAD AUDIT COMMITTEE	COMMISSIONERS OF THE REVENUE	March 18, 2026 - Commissioners of the Revenue Audit Committee has completed the audit of the CY2025/FY2027 Workload data. The workload committee contacted 113 out of 127 offices. 34 Commissioner's responded with changes to workload items. 78 Commissioners responded with no changes to their workload. 1 Office has not yet responded. 13 offices did not have significant variances of greater than 50%, as compared to the prior year. The committee respectfully requests that all workload measures and corrections be accepted and used to allocate positions accordingly.		\$0.00	The Compensation Board concurs with the Commissioners' Workload Audit Committee recommendations to update workload data for those officers noted and asks Compensation Board staff to update COIN with corrected data in order that updated and accurate staffing standards documents may be used in consideration of FY27 budgets.
VARIOUS	COMMISSIONERS OF THE REVENUE	March 19, 2026 - Officers request Board approval for the following Weldon Cooper certified deputies to be forwarded to the Career Development Program Audit Committee for consideration of 'Master Deputy' status associated with the program. These deputies were inadvertently omitted from the FY27 Budget Request. They are currently not receiving the increase and are applying for certification for the Career Development Program for the first time this year.		\$0.00	Compensation Board approved inclusion of these individuals among other deputies for consideration in meeting the criteria of the program, based upon the specific conditions stated by the officer. Approval of pay raises associated with certification of CDP will be considered with all office certifications during the budget approval process prior to May 1, 2026.

FIPS	Office Code	Locality Name	Request Date	Name	Position	Class
149	771	Prince George County	3/19/2026	Briley Vaughan	00002	CDII
199	771	York County	3/11/2026	Carl Cambell	00006	CDII
199	771	York County	3/11/2026	Marleyna Goodrich	00010	DI
650	771	Hampton City	3/10/2026	Nancy Hinson	00010	DI

771-26-09: COMMISSIONERS OF THE REVENUE

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	COMMISSIONERS OF THE REVENUE	March 19, 2026 - Officers request Board approval for the following Weldon Cooper certified deputies to be forwarded to the Career Development Program Audit Committee for consideration of 'Master Deputy' status associated with the program. These deputies were inadvertently omitted from the FY27 Budget Request. They are currently Master Deputy certified and are applying for recertification and request to maintain the Master Deputy status and the increase associated with the Career Development Program.	\$0.00	Compensation Board approved inclusion of these individuals among other deputies for consideration in meeting the criteria of the program, based upon the specific conditions stated by the officer. Approval of pay raises associated with certification of CDP will be considered with all office certifications during the budget approval process prior to May 1, 2026.

FIPS	Office Code	Locality Name	Request Date	Name	Position	Class
143	771	Pittsylvania County	3/10/2026	Terry Calloway	00002	MCDI
143	771	Pittsylvania County	3/10/2026	Janet Dalton	00003	MAA
143	771	Pittsylvania County	3/10/2026	LaTausha Giggetts	00005	MDII
143	771	Pittsylvania County	3/10/2026	Tammy Fisher	00007	MDIV

SPOTSYLVANIA COUNTY	COMMISSIONER OF THE REVENUE	March 5, 2026 - Acting Officer requests additional Temporary Funding in the amount of \$24,679.67. This is equivalent to the current salary of position 00002 CDIV budgeted at \$74,039 from March 1, 2026, to June 30, 2026. The election will be held on November 3, 2026. This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as the Acting Officer understands that the Compensation Board's interpretation of §24.2-226 and 228 is that position 00002 CDIV is not vacant during the period in which she is the Acting Commissioner. Consequently, funds cannot be transferred from this position.	\$0.00	Approved at no additional cost to the Compensation Board.
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774-26-09: TREASURERS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
TREASURERS WORKLOAD AUDIT COMMITTEE	TREASURERS	March 18, 2026 - Treasurers Workload Audit Committee has completed the audit of the CY2025-FY2027 Workload Measures. The workload committee contacted 119 out of 127 offices. 114 Treasurers responded with changes to workload items. 29 Treasurers responded with no changes to their workload. 5 Officers have not yet responded.. The committee respectfully requests that all workload measures and corrections be accepted and used to allocate positions accordingly.	\$0.00	The Compensation Board concurs with the Treasurers' Workload Audit Committee recommendations to update workload data for those officers noted and asks Compensation Board staff to update COIN with corrected data in order that updated and accurate staffing standards documents may be used in consideration of FY27 budgets.
VARIOUS	TREASURERS	February 28, 2026 - Officers request Board approval for the following Weldon Cooper certified deputies to be forwarded to the Career Development Program Audit Committee for consideration of 'Master Deputy' status associated with the program. These deputies were inadvertently omitted from the FY27 Budget Request. They are currently not receiving the increase and are applying for certification for the Career Development Program for the first time this year.	\$0.00	Compensation Board approved inclusion of these individuals among other deputies for consideration in meeting the criteria of the program, based upon the specific conditions stated by the officer. Approval of pay raises associated with certification of CDP will be considered with all office certifications during the budget approval process prior to May 1, 2026.

FIPS	Office Code	Locality Name	Request Date	Name	Position	Class
033	774	Caroline County	2/11/2026	Sally Gabby	00003	MDI
770	774	Roanoke City	3/6/2026	Amanda Hogberg	00001	MDI

VARIOUS	TREASURERS	February 28, 2026 - Officers request Board approval for the following Weldon Cooper certified deputies to be forwarded to the Career Development Program Audit Committee for consideration of 'Master Deputy' status associated with the program. These deputies were inadvertently omitted from the FY27 Budget Request. They are currently receiving the increase and are applying for re-certification for the Career Development Program for FY2027.	\$0.00	Compensation Board approved inclusion of these individuals among other deputies for consideration in meeting the criteria of the program, based upon the specific conditions stated by the officer. Approval of pay raises associated with certification of CDP will be considered with all office certifications during the budget approval process prior to May 1, 2026.
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FIPS	Office Code	Locality Name	Request Date	Name	Position	Class
093	774	Isle of Wight County	3/16/2026	Angela Collins	00003	DIV
177	774	Spotsylvania County	3/5/2026	Marlo Coles	00007	DIII
179	774	Stafford County	3/16/2026	Jenifer O'Driscoll	00010	DII
770	774	Roanoke City	3/6/2025	Jonathan Craft	00011	CDII

774-26-09: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>RECOMMENDED COMPENSATION BOARD ACTION</u>
HENRY COUNTY	TREASURERS	March 3, 2026 - Acting Officer requests additional Temporary Funding in the amount of \$17,047.00. This is equivalent to the current salary of position 00005 CDII budgeted at \$51,141 from February 1, 2026 to June 30, 2026. The election will be held on November 3, 2026. This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as the Acting Officer understands that the Compensation Board's interpretation of §24.2-226 and 228 is that position 00005 CDII is not vacant during the period in which she is the Acting Treasurer. Consequently, funds cannot be transferred from this position.		\$0.00	Approved at no additional cost to the Compensation Board.

OTHER MATTERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>REGULAR DOCKET</u>	<u>TOTAL COST</u>	<u>RECOMMENDED COMPENSATION BOARD ACTION</u>
1. MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #26/08.		N/A	Approved.
2. COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Regular monthly meetings are scheduled for Thursday, April 23 at 1pm and Thursday, May 28 at 1pm		N/A	The regular April monthly Board meeting was changed. The Compensation Board meeting will be held on Wednesday, April 29 from 11am to 12 noon.
3. BUDGET HEARING	COMPENSATION BOARD	The annual Compensation Board Budget Hearing is scheduled for Tuesday, April 14, 2026 at 1:00 p.m. The meeting will be available for attendance in a virtual format.		N/A	The annual Compensation Board Budget Hearing is tentatively rescheduled for Thursday, May 7 at 1:00 pm; Board Members will meet in APA Conference Room, 901 East Byrd Street, Riverfront Plaza West, 7 th Floor. Richmond, VA 23219. The meeting will be available virtually for remote participation.

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>REGULAR DOCKET</u>	<u>TOTAL COST</u>	<u>RECOMMENDED COMPENSATION BOARD ACTION</u>
4.	FY27 DRAFT BUDGET ALLOCATIONS	COMPENSATION BOARD	Staff presents FY27 preliminary draft budget allocation summaries, based on the introduced budget, since the General Assembly adjourned without finalizing the FY27-28 biennial budget. Any amendments adopted during the special session beginning April 23 may change the final allocations. The final FY27 budget allocation packages will be presented as a docket item once the General Assembly approves a budget.		N/A	Noted.
5.	FY26 COMPENSATION BOARD MEETING SCHEDULE	COMPENSATION BOARD	Staff suggests the following draft dates for FY27 scheduled meetings. Unless otherwise noted, all meetings are at 1:00 p.m. and are set for the 4th Thursday of each month: • July 23, 2026 • August 27, 2026 • September 24, 2026 • October 22, 2026 • November 19, 2026 (Thursday) • December 18, 2026 (Friday) <i>change due to holiday</i> • January 12, 2027 (Tuesday –2pm (special meeting) • January 21, 2027 (11:30 a.m.) • February 25, 2027 (11:30 a.m.) • March 25, 2027 • April 13, 2027 (Tuesday) (Budget Hearing) • April 22, 2027 • May 20, 2027 • June 24, 2027		N/A	Noted. Review and approval will be completed at the April 29, 2026 meeting.
6.	LAWFUL EMPLOYMENT TRAINING	COMPENSATION BOARD	Training to be held in-person, Wednesday, April 8 at the Four Points Sheraton Richmond for 80 registered attendees.		N/A	Noted.
7.	EXPENDITURE REPORT	COMPENSATION BOARD	Staff presents monthly expenditure report.		N/A	Noted.

OTHER MATTERS
NEW BUSINESS:

		<u>REGULAR DOCKET</u>			
<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>RECOMMENDED COMPENSATION BOARD ACTION</u>	
8. TECHNOLOGY TRUST FUND COLLECTIONS & EXPENDITURES		<u>Collections:</u> FY26 collections for July through February totaled \$3,992,003.99, an increase of 9.81% compared to the same period of collections in FY25. <u>Expenditures:</u> FY26 year-to-date Clerks' expenditures through 3/24/2026 totaled \$2,843,569.2 or 34.28% of budgeted Technology Trust Funds. <u>Projections:</u> Based on current collections to date, FY26 TTF total collections would be approximately \$5.98 million, an increase of 5.82% compared to FY25 collections.	N/A	Noted.	

**CLOSED MEETING
COMPENSATION BOARD DOCKET #26/09
March 26, 2026**

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Jeffrey Palmore. (_____ seconded the motion).**

☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.

☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

2) **MOTION BY CHAIRMAN (vacant): I move to certify that only public business exempt from the Act was discussed.**
(_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes ☐	No ☐
Kristin Collins, Member	Yes ☐	No ☐
Staci Henshaw, Member	Yes ☐	No ☐

AND

MOTION BY CHAIRMAN (vacant): I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes ☐	No ☐
Kristin Collins, Member	Yes ☐	No ☐
Staci Henshaw, Member	Yes ☐	No ☐

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

HANDCARRY COMPENSATION BOARD MINUTES #26/09 March 26, 2026

774-26-09: TREASURERS
NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>RECOMMENDED COMPENSATION BOARD ACTION</u>
ARLINGTON COUNTY	TREASURERS	March 9, 2026 - Officer requests an exception to the pay factor limit of a 15% increase in order to promote the incumbent of position 00030, MCDI, budgeted at \$63,119 to position 00027, MCDIV, with a base salary of \$69,020 and a Career Development funded salary of \$75,439, effective March 1, 2026. Officer States in a phone conversation with staff that the promotion puts the deputy into a position more in line with the local job description and is a better match with the Locality Salary. Staff notes Locality Salary already reflects a supplement above the amount needed to make this change. Staff also notes this change will result in an increase of \$349.33 to the Career Development Program cost for FY2026 and \$1,048 overall.	\$0.00	Approved at no additional cost to the Compensation Board.

FIPS	OFFICE	LOCALITY	Request Date	FROM Position	FROM Class	FROM Base Salary	FROM CDP Salary	TO Position	TO Class	TO Base Salary	TO CDP Salary	Amount of Increase to CDP	Prorated Amount of Increase for FY26
013	774	Arlington County	03/09/26	00030	MCDI	\$57,748.00	\$63,119.00	00027	MCDIV	\$69,020.00	\$75,439.00	\$1,048.00	\$349.33
								Total				\$1,048.00	\$349.33

FOR YOUR INFORMATION
NONE.

Public Body: Compensation Board
Date: March 26, 2026
Time: 1:00 p.m.
Location: Compensation Board Conference Room
Oliver Hill Building, 102 Governor Street
Richmond, VA 23219

Members: Jeffrey Palmore, Chairman (present)
Kristin Collins, Ex Officio member (present)
Staci Henshaw, Ex Officio member (present)