

COMPENSATION BOARD DOCKET #24/10

April 25, 2024

307-24-10: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	April 24, 2024 - Officers request to transfer accumulated Vacancy Savings to Temporary/Office Expense categories.	\$0.00	Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested	Amount Approved
001	307	Accomack County	4/17/2024	Vacancy Savings	Office Expense	\$56,809.49	\$31,310.51	\$31,310.51
023	307	Botetourt County	4/17/2024	Vacancy Savings	Temporary Funds	\$60,201.41	\$30,438.56	\$30,438.56
037	307	Charlotte County	4/16/2024	Vacancy Savings	Temporary Funds	\$27,475.26	\$15,089.45	\$15,089.45
041	307	Chesterfield County	4/9/2024	Vacancy Savings	Office Expense	\$191,016.19	\$165,095.84	\$165,095.84
047	307	Culpeper County	4/23/2024	Vacancy Savings	Temporary Funds	\$16,550.83	\$16,550.83	\$16,550.83
091	307	Highland County	4/23/2024	Vacancy Savings	Office Expense	\$33,944.81	\$33,944.81	\$33,944.81
131	307	Northampton County	4/17/2024	Vacancy Savings	Office Expense	\$98,471.07	\$75,354.78	\$75,354.78
145	307	Powhatan County	4/4/2024	Vacancy Savings	Office Expense	\$15,527.64	\$15,527.64	\$15,527.64
165	307	Rockingham County	4/1/2024	Vacancy Savings	Office Expense	\$217,714.65	\$113,645.54	\$113,645.54
175	307	Southampton County	4/23/2024	Vacancy Savings	Office Expense	\$149,379.62	\$99,379.00	\$99,379.00
175	307	Southampton County	4/23/2024	Vacancy Savings	Temporary Funds	\$0.00	\$50,000.00	\$50,000.00
191	307	Washington County	4/4/2024	Vacancy Savings	Office Expense	\$27,422.10	\$25,458.47	\$25,458.47
405	307	Albemarle/Charlottesville Regional Jail	4/15/2024	Vacancy Savings	Temporary Funds	\$35,129.01	\$35,129.01	\$35,129.01
410	307	Northwestern Regional Jail	4/22/2024	Vacancy Savings	Temporary Funds	\$35,489.52	\$35,489.52	\$35,489.52
430	307	Piedmont Regional Jail	4/16/2024	Vacancy Savings	Office Expense	\$124,482.50	\$124,482.50	\$124,482.50
435	307	PR WM Manassas Regional Jail	4/16/2024	Vacancy Savings	Office Expense	\$156,572.99	\$156,572.99	\$156,572.99
445	307	Rockbridge Regional Jail	4/16/2024	Vacancy Savings	Office Expense	\$27,998.70	\$27,998.70	\$27,998.70
450	307	Rappahannock Regional Jail	3/29/2024	Vacancy Savings	Temporary Funds	\$67,815.32	\$67,815.32	\$67,815.32
455	307	Western Virginia Regional Jails	4/16/2024	Vacancy Savings	Office Expense	\$278,336.19	\$278,336.19	\$278,336.19
460	307	Pamunkey Regional Jail	4/16/2024	Vacancy Savings	Temporary Funds	\$15,061.96	\$15,061.96	\$15,061.96
465	307	Riverside Regional Jail	4/16/2024	Vacancy Savings	Office Expense	\$271,886.32	\$271,886.32	\$271,886.32
470	307	Virginia Peninsula Regional Jail	3/29/2024	Vacancy Savings	Office Expense	\$112,585.41	\$112,585.41	\$112,585.41

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested	Amount Approved
475	307	Hampton Roads Regional Jail	4/22/2024	Vacancy Savings	Office Expense	\$720,163.44	\$720,163.44	\$720,163.44
480	307	New River Valley Regional Jail	4/16/2024	Vacancy Savings	Office Expense	\$308,938.18	\$308,938.18	\$308,938.18
485	307	Blue Ridge Regional Jail	4/16/2024	Vacancy Savings	Office Expense	\$296,479.40	\$296,479.40	\$296,479.40
492	307	Southwest Regional Jail	4/17/2024	Vacancy Savings	Office Expense	\$193,052.66	\$193,052.66	\$193,052.66
493	307	Middle River Regional Jail	4/16/2024	Vacancy Savings	Temporary Funds	\$179,140.23	\$81,312.00	\$81,312.00
493	307	Middle River Regional Jail	4/16/2024	Vacancy Savings	Office Expense	\$0.00	\$97,828.23	\$97,828.23
494	307	Western Virginia Regional Jails	4/16/2024	Vacancy Savings	Office Expense	\$118,319.19	\$118,319.19	\$118,319.19
495	307	Meherrin River Regional Jail	4/22/2024	Vacancy Savings	Office Expense	\$314,150.11	\$314,150.11	\$314,150.11
496	307	RSW Regional Jails	4/16/2024	Vacancy Savings	Office Expense	\$60,009.90	\$60,009.90	\$60,009.90
550	307	Chesapeake City	4/16/2024	Vacancy Savings	Office Expense	\$17,848.42	\$17,848.42	\$17,848.42
650	307	Hampton Roads Regional Jail	4/17/2024	Vacancy Savings	Office Expense	\$318,704.86	\$318,704.86	\$318,704.86
700	307	Newport News City	4/16/2024	Vacancy Savings	Office Expense	\$843,690.34	\$843,690.34	\$843,690.34
710	307	Norfolk City	4/17/2024	Vacancy Savings	Temporary Funds	\$133,547.16	\$133,547.16	\$133,547.16
740	307	Portsmouth City	4/17/2024	Vacancy Savings	Office Expense	\$131,774.33	\$131,774.33	\$131,774.33
760	307	Richmond City Jail	4/18/2024	Vacancy Savings	Office Expense	\$815,691.03	\$815,691.03	\$815,691.03
770	307	Roanoke City	4/16/2024	Vacancy Savings	Temporary Funds	\$69,556.48	\$19,556.48	\$19,556.48
770	307	Roanoke City	4/16/2024	Vacancy Savings	Office Expense	\$0.00	\$50,000.00	\$50,000.00
		Totals				\$6,540,936.72	\$6,318,219.08	\$6,318,219.08

307-24-10: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	April 25, 2024 Officers request one-time transfers between Temporary and Office Expense fund categories.	\$0.00	Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested	Amount Approved
131	307	Northampton County	4/17/2024	Temporary	Office Expense	\$7,078.00	\$7,078.00	\$7,078.00
425	307	Central Virginia Regional Jail	4/2/2024	Office Expense	Temporary	\$234,767.85	\$234,767.85	\$234,767.85
730	307	Petersburg City	4/4/2024	Temporary	Office Expense	\$122,064.00	\$122,064.00	\$122,064.00
		Totals				\$363,909.85	\$363,909.85	\$363,909.85

307-24-10: SHERIFFS & REGIONAL JAILS
NEW BUSINESS:

		CONSENT DOCKET			
<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>		<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
LOUDOUN COUNTY	SHERIFF	<p>April 22, 2024 Officer requests the Compensation Board to amend the FY25 budget request submission for the certification of the Master Deputy program.</p> <p>This Sheriff currently participates in the Master Deputy program and inadvertently certified “No” to the question regarding participation in the Master Deputy Program and should have certified “Yes”. The officer wishes to maintain approval for participation in the program for FY25.</p>		\$0.00	Compensation Board approved the update requested by the officer and requests that staff include this office among all offices in the consideration for approval of funding for participation in the Master Deputy Program for FY25. Approval of funding associated with certification of the Master Deputy Program will be considered with all office certifications during the budget approval process for FY25.

772-24-10: COMMONWEALTH’S ATTORNEYS
OLD BUSINESS:

CONSENT DOCKET

LOCALITY	OFFICER	REQUEST	TOTAL COST	COMPENSATION BOARD ACTION
AMHERST COUNTY	COMMONWEALTH'S ATTORNEY	<p>At its March 29, 2024 meeting, the Compensation Board deferred action on the officer's request pending additional questions regarding locality concurrence for the requested actions.</p> <p>March 12, 2024 Officer requests to reduce the salaries of positions 00002, 00004, and 00006 to generate Turnover funds to restore the salary of position 00005, SEC, currently unfunded to \$30,918.</p> <p>The request to reduce the salary of position 00002 ATTIV, currently \$132,512 to \$104,955, represents a 20.80% reduction, which exceeds the policy limiting reductions 10%.</p> <p>Officer states that the following Compensation Board changes will not affect the locality salaries for these positions, and that the locality concurs with the officer's request. Additional discussion and concurrence by the County Administrator has been provided.</p>	\$0	Approved as an exception to policy, based upon the specific circumstances stated by the officer.

Office	FIPS	Locality	Position	Class	Base Budget Salary	Current Budgeted Salary Including CDP	CDP Salary Amount	Locality salary	Proposed Base Budget Salary	Turnover Created	New Salary Including CDP	CDP Salary Amount Change	Effective Date
772	009	Amherst County	00004	CPII	86,430	103,266	16,836	110,196	84,600	1,830	101,080	(356)	3/1/2024
772	009	Amherst County	00006	CPII	85,981	102,730	16,749	110,196	84,151	1,830	100,544	(356)	3/1/2024
	Total				172,410	205,996	33,586	220,392	168,751	3,660	201,624	-713	

Office	FIPS	Locality Name	Position	Class	Budget Salary	Current Salary	Locality Salary	Proposed Salary	Turnover Created	% of Change	Effective Date
772	009	Amherst County	00002	ATTIV	132,512	132,512	132,522	104,955	27,557	-20.80%	3/1/2024

772-24-10: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	COMMONWEALTH'S ATTORNEYS	April 24, 2024 - Officers request to transfer accumulated Vacancy Savings to Temporary/Office Expense categories.		\$0.00	Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
027	772	Buchanan County	April 4, 2024	Vacancy Savings	Office Expense	\$21,121.00	\$21,121.00
057	772	Essex County	April 22, 2024	Vacancy Savings	Temporary Funds	\$18,374.99	\$18,374.99
125	772	Nelson County	April 23, 2024	Vacancy Savings	Temporary Funds	\$24,499.99	\$24,499.99
520	772	Bristol City	April 15, 2024	Vacancy Savings	Office Expense	\$41,908.57	\$41,908.57
690	772	Martinsville City	April 19, 2024	Vacancy Savings	Office Expense	\$29,940.58	\$29,940.58
820	772	Waynesboro City	April 15, 2024	Vacancy Savings	Temporary Funds	\$11,827.29	\$10,077.29
820	772	Waynesboro City	April 15, 2024	Vacancy Savings	Office Expense	\$0	\$1,750.00
		Totals				\$147,672.42	\$147,672.42

VARIOUS	COMMONWEALTH'S ATTORNEYS	April 24, 2024 Officers request an exception to the Substitute Prosecutor expense reimbursement policy for expenses submitted more than 60 days following the conclusion of the case and for travel expenses in excess of \$750.	\$58.95	Approved as a one-time exception to policy, based upon the specific conditions stated by the officers.
---------	--------------------------	--	---------	--

FIPS	Office	Locality	Prosecutor	Expense Date(s)	Defendant	Expense Cost	Exception Need Reason
059	772	Fairfax	Blake G. Anderson	1/24/2024-1/29/2024	Jordan Eugene Cochran	\$1,495.23	> \$750 and Meal Per Diem (add'l exception for inability to cancel already approved by DOA)
107	772	Loudoun	Arthur L. Goff	5/2/2023-10/12/2023	Jennifer Russini	\$223.22	> 60days after case end
		Total				\$58.95	

772-24-10: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
GREENSVILLE COUNTY	COMMONWEALTH'S ATTORNEY	<p>March 27, 2024 - Officer requests Temporary funding in the amount of \$20,476.17. Phillip Nichols will become acting Commonwealth Attorney on May 1, 2024. This is equivalent to the current salary of position 00004, ATTIV at \$122,857 from May 1, 2024 to June 30, 2024. The special election will be held on November 5, 2024.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as he understands that the Compensation Board's interpretation of §24.2-226 and 228 is that position 00004 ATTIV is not vacant during the period in which he is the Acting Commonwealth Attorney. Consequently, funds cannot be transferred from this position.</p>		\$0	Approved at no additional cost to the Compensation Board.
VARIOUS	COMMONWEALTH'S ATTORNEYS	<p>April 24, 2024 Officers request to transfer Vacancy Savings to equipment to fund the cost of the following equipment items.</p> <p>Each officer states that the items do meet the Compensation Board minimum criteria. Each officer also states they are aware the last opportunity to claim reimbursement for approved funds is with the May payroll reimbursement process.</p>		\$13,454.63 Cost \$11,493.77 Stress	<p>Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.</p> <p>Equipment purchases must be requested for reimbursement no later than the May 2024 payroll and expense reimbursement request.</p>

Office Code	Locality Name	Equipment Requested	Requested Qty	Requested Cost	Total Requested Cost	Per Policy Qty	Per Policy Cost	Total Cost Approved	Stressed Cost
005	Alleghany County	Laptop	1	\$1,228.00	\$1,228.00	1	1,228.00	\$1,228.00	\$952.56
005	Alleghany County	External DVD player	1	\$34.99	\$34.99	1	34.99	\$34.99	\$27.14
	Alleghany Total				\$1,262.99			\$1,262.99	\$979.70
027	Buchanan County	Laptops	4	\$1,505.32	\$6,021.28	4	1,505.32	\$6,021.28	\$5,192.75
027	Buchanan County	PCs	4	\$1,192.60	\$4,770.40	4	1,192.60	\$4,770.40	\$4,113.99
027	Buchanan County	Printers	4	\$349.99	\$1,399.96	4	349.99	\$1,399.96	\$1,207.33
	Buchanan Total				\$12,191.64			\$12,191.64	\$10,514.07
	Grand Total				\$13,454.63			\$13,454.63	\$11,493.77

773-24-10: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	CIRCUIT COURT CLERKS	April 22, 2024 - Officers request a one-time transfer of accumulated Vacancy Savings to Temporary/Office Expense categories.		\$0.00	Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
043	773	Clarke County	April 22, 2024	Vacancy Savings	Office Expense	\$28,413.44	\$11,520.00
087	773	Henrico County	April 16, 2024	Vacancy Savings	Temporary	\$23,452.09	\$23,452.09
		Totals				\$51,865.53	\$34,972.09

GREENSVILLE COUNTY	CIRCUIT COURT CLERK	March 29, 2024 Officer requests to transfer Base Temporary Funds in the amount of \$2,179 in order to fund increases for the following positions in accordance with Compensation Board pay and classification policies, effective March 1, 2024.		\$0.00	The Compensation Board approved a transfer of \$2,179 from base Temporary Salaries funds to effect the salary action requested by the officer in accordance with the Compensation Board's pay and classification policy. The action will result in a reduction in the officer's base Temporary Salaries budget in the current fiscal year as well as subsequent fiscal years.
--------------------	---------------------	--	--	--------	---

FIPS	Office Code	Locality Name	Request Date	From Category	Class Code	To Position	Current Salary	Requested Salary	Base Amount Approved	FY24 Pro-Rated Amount Approved
081	773	Greensville County	3/12/2024	Temporary Funds	DCI	pos. 00003	\$41,975.00	\$43,064.00	\$1,089.00	\$363.00
081	773	Greensville County	3/12/2024	Temporary Funds	MDCII	pos. 00004	\$44,952.00	\$46,143.00	\$1,090.00	\$363.33
		Totals					\$86,927.00	\$89,207.00	\$2,179.00	\$726.33

771-24-10: COMMISSIONERS OF THE REVENUE

NONE.

774-24-10: TREASURERS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
PORTSMOUTH CITY	TREASURER	03-29-24 Officer requests in accordance with 15.2-1606 and 15.2-1636.14 to reimburse the City of Portsmouth for Defense Counsel at \$12,520 paid to Jason A. Dunn, PLC for legal representation of Treasurer Paige D. Cherry, in the civil case of UMB Bank, N.A. v. Paige D. Cherry, Treasurer for the City of Portsmouth.		\$12,520.00 (\$6,260.00 reimbursed)	The Compensation Board approved reimbursement of \$12,520 (\$6,260 reimbursed) for expenses incurred in accordance with §§15.2- 1606 and 15.2-1636.14, Code of Virginia.
		The Officer has provided a letter from the Division of Risk Management stating that the Division would not provide coverage in this civil case seeking injunctive relief and not seeking monetary relief.			

OTHER MATTERS

NEW BUSINESS:

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>REGULAR DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #24/09.		N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Regular monthly meetings are Thursday, May 23, 2024 at 11:00 a.m. and Thursday, June 27, 2024 at 11:00 a.m.		N/A	May regular board meeting is rescheduled to May 30, 2024 at 3:00 p.m.
3.	BUDGET HEARING	COMPENSATION BOARD	The annual Compensation Board Budget Hearing is pending rescheduling following agreement on a budget for FY25 by the Governor and General Assembly during the 2024 Special Session scheduled to commence on May 13, 2025. The Budget Hearing will be conducted in a virtual format and must be conducted prior to action by the Compensation Board to approve final budgets for constitutional officers for FY25. Notice of the date of the budget hearing must be provided at least three working days prior to the meeting. Notice of the date when the Compensation Board will set final budgets for FY25 must be provided ten days prior to such date.		N/A	Budget hearing is tentatively rescheduled to May 30, 2024 at 2:00 p.m., still intended to be conducted in a virtual format.

OTHER MATTERS

NEW BUSINESS:

		REGULAR DOCKET		
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>
				<u>COMPENSATION BOARD ACTION</u>
4.	NOTTOWAY COUNTY COSTS FOR HOUSING VCBR OFFENDERS	COMPENSATION BOARD	Staff presents a request for reimbursement of expenses incurred by Nottoway County for the expense of confining residents of the Virginia Center for Behavioral Rehabilitation arrested for new offenses and held in Piedmont Regional Jail for the months of June, 2023 and July, 2023 through March, 2024 (FY24 Quarters 1-3). In accordance with budget language approved in Chapter 1, and based upon numbers of offenders housed, days housed and rates paid by the County in the 4 th quarter of FY23 and the 1 st through 3 rd quarters of FY24, staff recommends approval of payment to Nottoway County in the amount of \$215,939. This amount represents the maximum reimbursable amount allowed in FY24 for expenses incurred.	\$213,939
5.	FY25 COMPENSATION BOARD MEETING SCHEDULE	COMPENSATION BOARD	Staff presents for review and approval the following dates to finalize FY25 scheduled meetings. Unless otherwise noted, all meetings are at 11:00 a.m. and are set for the 4 th Thursday of each month: <ul style="list-style-type: none"> • July 25, 2024 • August 22, 2024 • September 26, 2024 • October 24, 2024 • November 21, 2024 (3rd Thursday) • December 18, 2024 (3rd Wednesday) • January 7, 2025 (Tuesday – 2:00 p.m.) (special meeting to discuss legislation) • January 23, 2025 (11:30 a.m.) • February 27, 2025 (11:30 a.m.) • March 27, 2025 • April 15, 2025 (Tuesday) (Budget Hearing) • April 24, 2025 • May 22, 2025 • June 26, 2025 	N/A
				Note all dates approved in final except August meeting date is August 29, 2024, and all meetings in FY25 will be regularly scheduled for 1:00 p.m. instead of 11:00 a.m.

OTHER MATTERS
NEW BUSINESS:

		REGULAR DOCKET		
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u> <u>COMPENSATION BOARD ACTION</u>
6.	TECHNOLOGY TRUST FUND COLLECTIONS & BUDGETING	COMPENSATION BOARD	Collections: FY24 collections for July through March totaled \$3,821,374.67, a decrease of 8.19% compared to the same period of collections in FY23. Expenditures: FY24 year-to-date Clerks' expenditures through 4/24/2024 totaled \$3,739,389.65 or 41.52% of budgeted Technology Trust Funds. Projections: Based on current collections to date, FY24 TTF total collections would be approximately \$5.10 million, a decrease of 8.14% compared to FY23 collections.	N/A Noted.

CLOSED MEETING
COMPENSATION BOARD DOCKET #24/10
April 25, 2024

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Jeffrey Palmore. (_____ seconded the motion).**

- ☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN (vacant): I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY CHAIRMAN (vacant): I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

FOR YOUR INFORMATION
NONE.

Public Body: Compensation Board
Date: April 25, 2024
Time: 1:00 p.m.
Location: Compensation Board Conference Room
Oliver Hill Building, 102 Governor Street
Richmond, VA 23219
Members: Jeffrey Palmore, Chairman (present)
James Alex, Ex Officio member (present)
Staci Henshaw, Ex Officio member (present)

H:\Word\Docket\FY24\April 25 FY24 Minutes.docx