

COMPENSATION BOARD DOCKET #24/11

May 30, 2024

307-24-11: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	May 24, 2024 - Officers request to transfer accumulated Vacancy Savings to Temporary/Office Expense categories.	\$0.00	Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
001	307	Accomack County	5/15/24	Vacancy Savings	Office Expense	\$53,669.68	\$53,669.68
023	307	Botetourt County	5/2/24	Vacancy Savings	Temporary Funds	\$40,460.83	\$29,762.85
036	307	Charles City County	5/15/24	Vacancy Savings	Office Expense	\$76,271.98	\$76,271.98
037	307	Charlotte County	5/16/24	Vacancy Savings	Temporary Funds	\$20,800.41	\$20,800.41
041	307	Chesterfield County	5/17/24	Vacancy Savings	Temporary Funds	\$54,059.97	\$54,059.97
057	307	Essex County	5/20/24	Vacancy Savings	Temporary Funds	\$49,775.68	\$49,775.68
087	307	Henrico County	5/16/24	Vacancy Savings	Temporary Funds	\$820,955.43	\$820,955.43
089	307	Henry County	5/15/24	Vacancy Savings	Office Expense	\$476,453.33	\$476,453.33
097	307	King and Queen County	5/15/24	Vacancy Savings	Office Expense	\$40,450.35	\$40,450.35
117	307	Mecklenburg County	5/16/24	Vacancy Savings	Office Expense	\$36,936.97	\$17,036.97
131	307	Northampton County	5/16/24	Vacancy Savings	Office Expense	\$29,059.91	\$29,059.91
145	307	Pittsylvania County	5/8/24	Vacancy Savings	Office Expense	\$583,095.12	\$583,095.12
165	307	Rockingham County	5/5/24	Vacancy Savings	Office Expense	\$218,641.25	\$218,641.25
167	307	Russell County	5/10/24	Vacancy Savings	Temporary Funds	\$81,587.76	\$81,587.76
175	307	Southampton County	5/15/24	Vacancy Savings	Office Expense	\$40,931.68	\$40,931.68
183	307	Sussex County	5/7/24	Vacancy Savings	Office Expense	\$83,363.34	\$83,363.34
197	307	Wythe County	5/15/24	Vacancy Savings	Office Expense	\$30,225.24	\$30,225.24
405	307	Albemarle/Charlottesville Regional Jail	05/14/2024	Vacancy Savings	Temporary Funds	\$47,388.92	\$47,388.92
410	307	Northwestern Regional Jail	05/15/2024	Vacancy Savings	Temporary Funds	\$19,104.76	\$19,104.76
425	307	Central Va Regional Jail	05/14/2024	Vacancy Savings	Temporary Funds	\$77,555.48	\$17,379.12
425	307	Central Va Regional Jail	05/14/2024	Vacancy Savings	Office Expense	\$0.00	\$60,176.36
430	307	Piedmont Regional Jail	05/15/2024	Vacancy Savings	Office Expense	\$121,153.54	\$121,153.54
435	307	Prince William/Manassas Regional Jail	05/20/2024	Vacancy Savings	Office Expense	\$161,668.55	\$161,668.55

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
450	307	Rappahannock Regional Jail	5/18/2024	Vacancy Savings	Temporary Funds	\$362,597.30	\$300,000.00
450	307	Rappahannock Regional Jail	5/18/2024	Vacancy Savings	Temporary Funds	\$0.00	\$62,597.30
455	307	Western Virginia Regional Jail	5/15/2024	Vacancy Savings	Office Expense	\$119,621.53	\$119,621.53
460	307	Pamunkey Regional Jail	5/16/2024	Vacancy Savings	Office Expense	\$45,506.41	\$45,506.41
465	307	Riverside Regional Jail	5/15/2024	Vacancy Savings	Office Expense	\$708,784.08	\$708,784.08
470	307	Virginia Peninsula Regional Jail	5/15/2024	Vacancy Savings	Office Expense	\$150,694.59	\$140,694.59
475	307	Hampton Roads Regional Jail	5/15/2024	Vacancy Savings	Office Expense	\$315,420.72	\$315,420.72
480	307	New River Valley Regional Jail	5/16/2024	Vacancy Savings	Temporary Funds	\$423,304.56	\$25,000.00
480	307	New River Valley Regional Jail	5/16/2024	Vacancy Savings	Office Expense	\$0.00	\$398,304.56
485	307	Blue Ridge Regional Jail	5/16/2024	Vacancy Savings	Office Expense	\$322,196.59	\$322,196.59
491	307	Southside Regional Jail	5/16/2024	Vacancy Savings	Office Expense	\$91,864.76	\$91,864.76
492	307	Southwest VA Regional Jail	5/16/2024	Vacancy Savings	Temporary Funds	\$300,838.63	\$60,000.00
492	307	Southwest VA Regional Jail	5/16/2024	Vacancy Savings	Office Expense	\$0.00	\$240,838.63
493	307	Middle River Regional Jail	5/15/2024	Vacancy Savings	Temporary Funds	\$180,718.45	\$74,369.00
493	307	Middle River Regional Jail	5/15/2024	Vacancy Savings	Office Expense	\$0.00	\$106,349.45
494	307	Western Virginia Regional Jail	5/15/2024	Vacancy Savings	Office Expense	\$119,396.44	\$119,396.44
495	307	Meherin River Regional Jail	5/15/2024	Vacancy Savings	Office Expense	\$353,798.24	\$353,798.24
496	307	RSW Regional Jail	5/15/2024	Vacancy Savings	Office Expense	\$185,768.99	\$185,768.99
550	307	Chesapeake City	5/20/2024	Vacancy Savings	Office Expense	\$13,449.77	\$13,449.77
590	307	Danville City	5/8/2024	Vacancy Savings	Temporary Funds	\$179,404.37	\$15,000.00
590	307	Danville City	5/8/2024	Vacancy Savings	Office Expense	\$0.00	\$164,404.37
690	307	Martinsville City	5/17/2024	Vacancy Savings	Temporary Funds	\$11,055.43	\$11,055.43
700	307	Newport News City	5/17/2024	Vacancy Savings	Temporary Funds	\$98,902.82	\$98,902.82
710	307	Norfolk City	5/16/2024	Vacancy Savings	Temporary Funds	\$121,273.85	\$121,273.85
740	307	Portsmouth City	5/17/2024	Vacancy Savings	Office Expense	\$134,647.56	\$134,647.56
760	307	Richmond City	5/20/2024	Vacancy Savings	Office Expense	\$820,319.22	\$820,319.22
770	307	Roanoke City	5/16/2024	Vacancy Savings	Temporary Funds	\$77,036.71	\$45,000.00
770	307	Roanoke City	5/16/2024	Vacancy Savings	Office Expense	\$0.00	\$32,036.71
		Totals				\$8,300,211.20	\$8,259,613.22

307-24-11: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

CONSENT DOCKET

LOCALITY

OFFICER

REQUEST

TOTAL COST

COMPENSATION BOARD ACTION

VARIOUS

SHERIFFS/
SUPERINTENDENTS

May 24, 2024 Officers request to transfer the remaining salary amounts from the following vacant positions to temporary funds and/or office expenses for May through June, 2024.

\$0.00

Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

Officers state they do not intend to fill the following positions before the end of FY2024.

				Office Expense			Temporary			Totals			
FIPS	Office Code	Locality Name	Request Date	Position Count	Current Salaries	Amounts Requested	Position Count	Current Salaries	Amounts Requested	Position Count	Current Salaries	Amounts Requested	Pro-Rated Amounts Approved
23	307	Botetourt County	4/17/2024				2	61,838	10,306	2	61,838	10,306	10,306
25	307	Brunswick County	4/16/2024				1	57,695	9,616	1	57,695	9,616	9,616
41	307	Chesterfield County	4/18/2024	3	78,210	13,035	7	232,834	38,806	10	311,044	51,841	51,841
61	307	Fauquier County	3/31/2024				2	85,701	14,284	2	85,701	14,284	14,284
87	307	Henrico County	4/22/2024				102	4,615,212	769,202	102	4,615,212	769,202	769,202
121	307	Montgomery County	4/16/2024				1	56,228	9,371	1	56,228	9,371	9,371
165	307	Rockingham County	4/17/2024	30	1,301,949	216,991				30	1,301,949	216,991	216,991
175	307	Southampton County	4/18/2024	4	197,488	32,915	4	112,017	18,669	8	309,505	51,584	51,584
405	307	Albemarle Charlottesville Regional Jail	4/1/2024				20	1,002,736	167,123	20	1,002,736	167,123	167,123
410	307	Northwestern Regional ADC	4/16/2024				1	24,107	4,018	1	24,107	4,018	4,018
430	307	Piedmont Regional Jail	4/1/2024	35	1,498,825	249,804				35	1,498,825	249,804	249,804
435	307	Prince William ADC	4/1/2024	40	1,800,198	300,033				40	1,800,198	300,033	300,033
450	307	Rappahannock Regional Jail	4/18/2024				34	1,224,953	204,159	34	1,224,953	204,159	204,159
455	307	Western Tidewater Regional Jail	5/1/2024	32	1,509,634	251,606				32	1,509,634	251,606	251,606
460	307	Pamunkey Regional Jail	4/1/2024				3	144,343	24,057	3	144,343	24,057	24,057
465	307	Riverside Regional Jail	4/16/2024	69	3,053,788	508,965				69	3,053,788	508,965	508,965

				Office Expense			Temporary			Totals			
FIPS	Office Code	Locality Name	Request Date	Position Count	Current Salaries	Amounts Requested	Position Count	Current Salaries	Amounts Requested	Position Count	Current Salaries	Amounts Requested	Pro-Rated Amounts Approved
470	307	Virginia Peninsula Regional Jail	4/19/2024	22	1,114,667	185,778				22	1,114,667	185,778	185,778
480	307	New River Valley Regional Jail	4/15/2024	31	1,138,334	189,722				31	1,138,334	189,722	189,722
485	307	Blue Ridge Regional Jail Authority	4/15/2023	49	1,977,917	329,653				49	1,977,917	329,653	329,653
492	307	Southwest VA Regional Jail Authority	4/15/2024	20	966,861	161,143				20	966,861	161,143	161,143
493	307	Middle River Regional Jail	4/16/2024	43	1,918,776	319,796				43	1,918,776	319,796	319,796
494	307	Western VA Regional Jail	4/17/2024	24	1,015,360	169,227				24	1,015,360	169,227	169,227
495	307	Meherrin River Regional Jail	4/15/2024	75	3,405,359	567,560				75	3,405,359	567,560	567,560
496	307	RSW Regional Jail	4/17/2024	13	571,886	95,314				13	571,886	95,314	95,314
550	307	City of Chesapeake	4/1/2024	5	281,140	46,857				5	281,140	46,857	46,857
700	307	City of Newport News	4/1/2024	7	347,837	57,973				7	347,837	57,973	57,973
710	307	City of Norfolk	4/17/2024	4	156,391	26,065	15	739,375	123,229	19	895,766	149,294	149,294
740	307	City of Portsmouth	4/16/2024	5	233,938	38,990	9	323,919	53,986	14	557,857	92,976	92,976
760	307	City of Richmond	4/17/2024	198	9,602,343	1,600,390				198	9,602,343	1,600,390	1,600,390
790	307	City of Staunton	5/17/2024	1	47,033	7,839				1	47,033	7,839	7,839
Grand Total				710	32,217,934	5,369,655	201	8,680,958	1,446,826	911	40,898,892	6,816,481	6,816,481

SHERIFFS WORKLOAD
AUDIT COMMITTEE

SHERIFFS

May 28, 2024 The Sheriffs' Workload Audit Committee submits recommended changes to the workload data reported in the FY25 Budget Request in COIN.

The Audit Committee reviewed all workload data and contacted those offices requiring verification. The Committee contacted 117 offices regarding workload data; 106 offices responded and 11 offices have not responded. Twenty-One (21) offices submitted changes for calendar year 2023. All other offices that were contacted and responded have reported that the figures submitted in the budget request are accurate.

\$0.00

The Compensation Board concurs with the Sheriffs' Workload Audit Committee recommendations to update workload data for those officers noted and asks Compensation Board staff to update COIN with corrected data in order that updated and accurate staffing standards documents may be used in consideration of FY25 budgets.

772-24-11: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

CONSENT DOCKET

LOCALITY	OFFICER	REQUEST	TOTAL COST	COMPENSATION BOARD ACTION
VARIOUS	COMMONWEALTH'S ATTORNEYS	May 24, 2024 Officers request a one-time transfer of accumulated Vacancy Savings to Temporary Salaries funds and Office Expense funds.	\$0.00	Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
053	772	Dinwiddie County	May 10, 2024	Vacancy Savings	Temporary	\$20,721.68	\$1,500.00
053	772	Dinwiddie County	May 10, 2024	Vacancy Savings	Office Expense	\$0.00	\$19,221.68
071	772	Giles County	May 1, 2024	Vacancy Savings	Office Expense	\$17,485.72	\$17,485.72
165	772	Rockingham County	April 26, 2024	Vacancy Savings	Temporary	\$45,722.47	\$45,722.47
		Totals				\$83,929.87	\$83,929.87

VARIOUS	COMMONWEALTH'S ATTORNEYS	May 24, 2024 - Officers request to transfer the remaining salaries of the following vacant positions for May and June to Temporary and/or Office Expenses (and Equipment). *Note that there is a second request defining the request for the use of vacancy savings for Equipment funds.	\$0.00	Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.
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FIPS	Office Code	Locality Name	Request Date	From Permanent Position	Class Code	To Category	Current Salary	May-June Vacancy Savings	Amount Requested	Amount Approved
125	772	Nelson County	May 15, 2024	00004	ATTI	Office Expense	\$73,500.00	\$12,250.00	\$12,250.00	\$12,250.00
		Nelson County Total						\$12,250.00	\$12,250.00	\$12,250.00
710	772	Norfolk City	May 14, 2024	00025	SEC	Temporary	\$33,623.00	\$5,603.83	\$5,603.83	\$5,603.83
710	772	Norfolk City	May 14, 2024	00045	PAB	Temporary	\$17,166.00	\$2,861.00	\$2,861.00	\$2,861.00
710	772	Norfolk City	May 14, 2024	00051	ATTI	Temporary	\$74,970.00	\$6,247.50	\$6,247.50	\$6,247.50
		Norfolk City Total						\$14,712.33	\$14,712.33	\$14,712.33
730	772	Petersburg City	May 14, 2024	00010	ATTIV	Equipment*	\$126,715.00	\$21,119.17	\$13,380.48	\$13,380.47
730	772	Petersburg City	May 14, 2024	00010	ATTIV	Office Expense	\$0.00	\$0.00	\$7,738.69	\$7,738.69
		Petersburg City Total						\$21,119.17	\$21,119.17	\$21,119.17
		Grand Total						\$48,081.50	\$48,081.50	\$48,081.50

772-24-11: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	COMMONWEALTH'S ATTORNEYS	<p>May 24, 2024 Officers request to transfer Vacancy Savings to equipment to fund the cost of the following equipment items.</p> <p>Each officer states that the items do meet the Compensation Board minimum criteria. Each officer also states they are aware that the last opportunity to claim reimbursement for approved funds is with the May payroll reimbursement process.</p> <p>*Staff notes the Petersburg May and June vacancy savings from the prior transfer request is being used to fund this equipment request.</p>	<p>\$36,134.50 Cost \$30,959.18 Stress</p>	<p>Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.</p> <p>Equipment purchases must be requested for reimbursement no later than the May 2024 payroll and expense reimbursement request.</p>

Office Code	Locality Name	Request Date	Equipment Requested	Requested Qty	Requested Cost	Total Requested Cost	Per Policy Qty	Per Policy Cost	Total Cost Approved	Stressed Cost
089	Henry County	May 7, 2024	Laptops	10	\$1,672.19	\$16,721.90	10	1,672.19	\$16,721.90	\$13,310.63
089	Henry County	May 7, 2024	Docking Station	10	\$334.86	\$3,348.60	10	334.86	\$3,348.60	\$2,665.49
	Henry County Total					\$20,070.50			\$20,070.50	\$15,976.12
111	Lunenburg County	April 26, 2024	PCs	2	\$1,063.00	\$2,126.00	2	1,063.00	\$2,126.00	\$1,602.58
	Lunenburg County Total					\$2,126.00			\$2,126.00	\$1,602.58
730	Petersburg City	May 15, 2024	Laptops	6	\$1,289.00	\$7,734.00	6	\$1,289.00	\$7,734.00	\$7,424.64
730	Petersburg City	May 15, 2024	Desktops	4	\$806.00	\$3,224.00	4	\$806.00	\$3,224.00	\$3,095.04
730	Petersburg City	May 15, 2024	External HD	10	\$60.00	\$600.00	10	\$60.00	\$600.00	\$576.00
730	Petersburg City	May 15, 2024	External DVD	10	\$18.00	\$180.00	10	\$18.00	\$180.00	\$172.80
730	Petersburg City	May 15, 2024	Monitors	5	\$120.00	\$600.00	5	\$120.00	\$600.00	\$576.00
730	Petersburg City	May 15, 2024	Color Printers	4	\$400.00	\$1,600.00	4	\$400.00	\$1,600.00	\$1,536.00
	Petersburg City Total*					\$13,938.00			\$13,938.00	\$13,380.48
	Grand Total					\$36,134.50			\$36,134.50	\$30,959.18

772-24-11: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	COMMONWEALTH'S ATTORNEYS	May 24, 2024 - Officers request an exception to the Substitute Prosecutor expense reimbursement policy. Expenses for travel for the cases below were received by the Compensation Board more than 60 days following conclusion of the case, and one prosecutor is requesting meal expense reimbursements at the per diem rate.		\$963.31	Approved as a one-time exception to policy, based upon the specific conditions stated by the officer.

FIPS	Office	Locality	Prosecutor	Expense Date(s)	Defendant	Expense Cost	Exception Need Reason
083	772	Halifax	Bethany Harrison	2/26/2024-2/29/2024	Tiffaney Bratton	\$638.82	Meal Per Diem
550	772	Chesapeake	David Talmage	7/17/2023-12/21/2023	Carl Jerome Fisher II	\$83.84	> 60days after case end
550	772	Chesapeake	Nickie L. Herron	7/17/2023-12/21/2023	Carl Jerome Fisher II	\$83.84	> 60days after case end
550	772	Chesapeake	Tabetha M. Soberdash	10/2/2023	Darrell Lee Darrow	\$19.65	> 60days after case end
670	772	Hopewell	Vincent Robertson	10/12/2023-11/2/2023	Raynard L. Moore	\$91.44	> 60days after case end
670	772	Hopewell	Vincent Robertson	10/13/2023	Raynard L. Moore	\$45.72	> 60days after case end
		Total				\$963.31	

HENRICO COUNTY	COMMONWEALTH'S ATTORNEY	<p>April 19, 2024 Officer requests, in accordance with §15.2-1606, to reimburse Henrico County for defense counsel expenses paid to S. Keith Barker, PC, Thompson McMullan, and Butler Snow in the total amount of \$4,506.50 for legal representation of Shannon L. Taylor, Commonwealth's Attorney, et al. in the ongoing civil cases of Nickolas G. Spanos v. Shannon Taylor, et al, Case Nos. Henrico-CL21-6572, Henrico-CL22-2250, and Louisa-CL21-137.</p> <p>Officer has provided letters from the Division of Risk Management stating that the Division would not provide coverage in these civil cases.</p>		\$4,506.50	The Compensation Board approved reimbursement of \$4,336.50 for expenses incurred in accordance with §15.2-1606, Code of Virginia. Reimbursement was adjusted to remove expenses incurred by attorney not appointed by Court pending additional discussion.
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773-24-11: CIRCUIT COURT CLERKS
 NEW BUSINESS:

CONSENT DOCKET

LOCALITY	OFFICER	REQUEST	TOTAL COST	COMPENSATION BOARD ACTION
VARIOUS	CIRCUIT COURT CLERKS	May 24, 2024 Officers request a one-time transfer of accumulated Vacancy Savings to Temporary Salaries funds and Office Expense funds.	\$0.00	Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
167	773	Russell County	May 8, 2024	Vacancy Savings	Office Expense	\$54,048.36	\$54,048.36
171	773	Shenandoah County	May 21, 2024	Vacancy Savings	Temporary	\$8,878.80	\$8,878.80
		Totals				\$62,927.16	\$62,927.16

AUGUSTA COUNTY	CIRCUIT COURT CLERK	May 6, 2024 - Officer requests to transfer the remaining salary of the following vacant position for May and June to Temporary Salaries funds.	\$0.00	Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.
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FIPS	Office Code	Locality Name	Request Date	From Permanent Position	Class Code	To Category	Current Salary	May-June Vacancy Savings	Amount Requested	Pro-rated Amount Approved
015	773	Augusta County	May 6, 2024	00003	DCI	Temporary	\$38,221.00	\$6,370.17	\$6,370.17	\$6,370.17

CIRCUIT COURT CLERKS' WORKLOAD AUDIT, COMPENSATION AND STAFFING COMMITTEE	CIRCUIT COURT CLERK	<p>May 24, 2024 Compensation and Staffing Standards Committee submits recommended changes to workload data reported in the FY25 Budget Request.</p> <p>The Compensation and Staffing Committee reviewed all workload data and contacted Circuit Court Clerks by email and asked them to examine the accuracy of reported data and provide a brief explanation (if known) for workload variances of fifty percent or greater from data reported in prior years. One hundred Seven (107) offices were contacted, ninety-seven (97) Clerks responded, and twenty (20) clerks sent corrections, one (1) of which had corrections to previous year's workload data.</p> <p>The Audit Committee did not request any changes to the workload audit process.</p>	N/A	The Compensation Board concurs with the Clerks' Workload Audit Committee recommendations to update workload data for those officers noted and asks Compensation Board staff to update COIN with corrected data in order that updated and accurate staffing standards documents may be used in consideration of FY25 budgets.
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771-24-11: COMMISSIONERS OF THE REVENUE
NEW BUSINESS:

CONSENT DOCKET

LOCALITY	OFFICER	REQUEST	TOTAL COST	COMPENSATION BOARD ACTION
VARIOUS	COMMISSIONERS	May 23, 2024 Officers request a one-time transfer of accumulated Vacancy Savings to Temporary or Office Expense categories.	\$0.00	Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
177	771	Spotsylvania County	5/16/24	Vacancy Savings	Temporary	\$51,143.50	\$12,000.00
177	771	Spotsylvania County	5/16/24	Vacancy Savings	Office	\$0.00	\$39,143.50
530	771	Buena Vista City	5/23/24	Vacancy Savings	Temporary	\$12,882.48	\$12,882.48
680	771	Lynchburg City	5/9/24	Vacancy Savings	Temporary	\$22,933.62	\$22,933.62
		Totals				\$86,959.60	\$86,959.60

VARIOUS	COMMISSIONERS	May 23, 2024 - Officers request to transfer the remaining salaries of the following vacant positions for May and June to Temporary and/or Office Expenses. The Officers understand that they will not be able to fill these vacant positions until July.	\$0.00	Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.
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FIPS	Office Code	Locality Name	Request Date	From Permanent Position	Class Code	To Category	Current Salary	Amount Requested	Pro-Rated Amount Approved
071	771	Giles County	05/15/24	00005	DIII	Office	\$36,965.00	\$6,160.83	\$6,160.83
710	771	Norfolk City	05/07/24	00001	DII	Temp	\$36,480.00	\$6,080.00	\$6,080.00
710	771	Norfolk City	05/07/24	00036	DIII	Temp	\$36,965.00	\$6,160.83	\$6,160.83
710	771	Norfolk City	05/07/24	00037	DIV	Temp	\$36,965.00	\$6,160.83	\$6,160.83
Grand Total							\$147,375.00	\$24,562.49	\$24,562.49

774-24-11: TREASURERS
NEW BUSINESS:

CONSENT DOCKET

LOCALITY

OFFICER

REQUEST

TOTAL COST

COMPENSATION BOARD ACTION

NORFOLK

TREASURER

May 1, 2024 Officer requests to budget additional funds needed to increase the CDP salary of a deputy in conjunction with the promotion of the deputy within policy and within existing base budget funds. The deputy in position 00012, MDIII budgeted at \$40,401 will be promoted to position 00002, MCDII budgeted at \$58,407.

The City of Norfolk concurs with the Treasurer's mid-year budget request to promote Demetre Bazemore (CDP increased cost is shared between the Compensation Board/Commonwealth and the locality).

\$1,532.00 (prorated \$255.33 for FY24; \$127.67 reimbursable cost)

Approved as requested.

FIPS	Office Code	Locality Name	Request Date	From Position	From Class Code	Current Base Salary	Current CDP Salary	To Class Code	New Base Salary	New CDP Salary	Budget Amount Change in CDP	Prorated Amount of CDP increase for FY24	Reimbursable Cost for CDP increase for FY24
710	774	Norfolk City	3/1/24	00012	MDIII	\$36,963	\$40,401	MCDII	\$53,437	\$58,407	\$1,532.00	\$255.33	\$127.67

VARIOUS

TREASURERS

May 23, 2024, Officers request a one-time transfer of accumulated Vacancy Savings to Temporary and Office Expense funds.

\$0.00

Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

	Office Code	Locality Name	FIPS Request Date	From Category	To Category	Amount Available	Amount Requested
670	774	Hopewell City	5/23/24	Vacancy Savings	Temporary	\$37,708.58	\$37,708.58
710	774	Norfolk City	5/23/24	Vacancy Savings	Office Expense	\$46,887.95	\$46,887.95
		Totals				\$84,596.53	\$84,596.53

774-24-11: TREASURERS
NEW BUSINESS:

CONSENT DOCKET				
LOCALITY	OFFICER	REQUEST	TOTAL COST	COMPENSATION BOARD ACTION
VARIOUS	TREASURERS	May 24, 2024 Officers request to transfer the remaining salaries of the following vacant positions for May and June to Temporary and/or Office Expenses. The Officers understand that they will not be able to fill these vacant positions until July.	\$0.00	Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Permanent Position	Class Code	To Category	Current Salary	Amount Requested	Pro-Rated Amount Approved
171	774	Shenandoah	05/09/24	00001	DIII	Office Expense	\$ 36,965.00	\$ 6,160.83	\$ 6,160.83
185	774	Tazewell	05/07/24	00009	DIII	Office Expense	\$ 26,732.00	\$ 4,455.33	\$ 4,455.33
710	774	Norfolk	05/06/24	00002	CDIII	Office Expense	\$ 54,915.00	\$ 9,152.50	\$ 9,152.50
710	774	Norfolk	05/06/24	00030	CDIII	Office Expense	\$ 65,110.00	\$ 10,851.67	\$ 10,851.67
Grand Total							\$ 183,722.00	\$ 30,620.33	\$ 30,620.33

OTHER MATTERS
NEW BUSINESS:

REGULAR DOCKET				
LOCALITY	OFFICER	REQUEST	TOTAL COST	COMPENSATION BOARD ACTION
1. MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #24/10.	N/A	Approved.
2. COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Regular monthly meetings are scheduled for Thursday, June 27, 2024 at 1:00 p.m. and Thursday, July 25, 2024 at 1:00 p.m.	N/A	Confirmed
3. FY24 RETIREE HEALTH CARE CREDIT UPDATE	COMPENSATION BOARD	Staff presents updated figures for FY24 Retiree Health Care Credit cost recovery from locality reimbursements based upon Virginia Retirement System Billing for actual costs incurred through April 2024 and projections for May and June, 2024. Staff seeks approval to recover an additional \$350,464.81 in FY24 based upon projected actual costs through June.	N/A	Approved.

OTHER MATTERS

NEW BUSINESS:

REGULAR DOCKET

	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
4.	FY25 FINAL BUDGET ALLOCATIONS & POLICIES	COMPENSATION BOARD	Staff presents final budget allocations and budget priorities and policies for FY25.	N/A	Approved.
5.	FY25 BUDGET APPROVAL LETTER	COMPENSATION BOARD	Staff presents budget approval letter to be sent to all constitutional officers for FY25.	N/A	Approved.
6.	TECHNOLOGY TRUST FUND STATUS	COMPENSATION BOARD	<p>Collections: FY24 collections for July through April totaled \$4,291,267.17, a decrease of 6.17% compared to the same period of collections in FY23.</p> <p>Expenditures: FY24 year-to-date Clerks' expenditures through 5/24/2024 totaled \$4,400,302.25 or 48.49% of budgeted Technology Trust Funds.</p> <p>Projections: Based on current collections to date, FY24 TTF total collections would be approximately \$5.15 million, a decrease of 7.16% compared to FY23 collections.</p>	N/A	Noted.
7.	EMERGENCY MEDICAL REQUESTS	COMPENSATION BOARD	Staff presents Emergency Medical Requests for reimbursement approval. The Compensation Board previously approved requests at its November, 2023 meeting in the amount of \$206,036.82 of a total annual appropriation of \$377,010, leaving a balance of \$107,973.18 available for current requests.	\$2,807.97	Approved as noted in Compensation Board Action column, at a total reimbursable cost of \$691.65.

Facility Name	Last Name	Final Sentencing Event	Court Order Transmit Date	Date Inmate Became EMR Eligible	Date(s) of Medical Services	EMR Eligible (based upon 61 Days after Court Transmittal)	Amount Requested	Amount Recommended for Approval	Compensation Board Action Approved/Not Approved
Rappahannock Reg Jail	Frezza	9/1/2023	9/25/2023	11/25/2023	01/31/24	Y	153.61	153.61	Approved
Rappahannock Reg Jail	Hall	9/18/2023	9/19/2023	11/19/2023	1/28/2024	Y	\$17.76	\$17.76	Approved
Rappahannock Reg Jail	Jackson	8/7/2023	8/21/2023	10/21/2023	12/27/2023	Y	\$141.04	\$141.04	Approved
Rappahannock Reg Jail	Jones	10/2/2023	10/26/2023	12/26/2023	1/29/2024	Y	\$216.15	\$216.15	Approved

Facility Name	Last Name	Final Sentencing Event	Court Order Transmit Date	Date Inmate Became EMR Eligible	Date(s) of Medical Services	EMR Eligible (based upon 61 Days after Court Transmittal)	Amount Requested	Amount Recommended for Approval	Compensation Board Action Approved/Not Approved
Rappahannock Reg Jail	Leonard	1/9/2024	9/22/2023	3/10/2024	1/16/2024	N	\$534.96	\$0.00	Not Approved-Not Eligible on DOS
Rappahannock Reg Jail	Miller	N/A	N/A	N/A	11/22/2023	N	\$20.24	\$0.00	Not Approved-Not Fully Sentenced
Rappahannock Reg Jail	Newquist	10/11/2023	7/13/2023	12/11/2023	1/15/2024	Y	\$6.73	\$6.73	Approved
Rappahannock Reg Jail	Robles	N/A	N/A	N/A	12/20/2023	N	\$92.86	\$0.00	Not Approved-Not Fully Sentenced
Rappahannock Reg Jail	Robles	N/A	N/A	N/A	1/22/2024	N	\$154.01	\$0.00	Not Approved-Not Fully Sentenced
Rappahannock Reg Jail	Staton	7/13/2021	1/7/2022	3/9/2022	3/29/2023	Y	-\$15.72	-\$15.72	Approved
Rappahannock Reg Jail	White	8/25/2023	9/12/2023	11/12/2023	1/12/24 & 1/16/24	Y	\$172.08	\$172.08	Approved
Rappahannock Reg Jail	Wisniewski	8/11/2023	3/20/2023	10/11/2023	9/8/2023	N	\$118.25	\$0.00	Not Approved-Not Eligible on DOS
Rappahannock Regional Jail Total							\$1,611.97	\$691.65	
Riverside Regional Jail	Bridges	11/8/2023	11/30/2023	1/30/2024	9/28/2023, 10/4/2023, 10/12/23, 1/29/23	N	\$ 1,196.00	0.00	Not Approved-Inmate not Eligible on DOS
Riverside Regional Jail Total							\$1,196.00	\$0.00	
Grand Total							\$2,807.97	\$691.65	

CLOSED MEETING
COMPENSATION BOARD DOCKET #24/11
May 30, 2024

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Jeffrey Palmore. (_____ seconded the motion).**

- ☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN (vacant): I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
James Alex, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY CHAIRMAN (vacant): I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
James Alex, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

FOR YOUR INFORMATION NONE.

Public Body: Compensation Board
Date: May 30, 2024
Time: 3:00 p.m.
Location: Commonwealth's Attorneys' Services Council Conference Room
Truist Building, 919 E. Main Street, 12th Floor
Richmond, VA 23219
Members: Jeffrey Palmore, Chairman (present)
James Alex, Ex Officio member (present)
Staci Henshaw, Ex Officio member (present)

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