

# COMPENSATION BOARD DOCKET #25/01

## July 25, 2024

### 307-25-01: SHERIFFS & REGIONAL JAILS

#### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SUFFOLK CITY	SHERIFF	<p>July 24, 2024 Acting Officer requests additional Temporary Funding in the amount of \$25,078.79. This is equivalent to the current salary of position 00003, CS12 budgeted at \$72,642.00 from July 1, 2024 to November 5<sup>th</sup>, 2024. The election will be held on November 5<sup>th</sup>, 2024.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as he understands that the Compensation Board's interpretation of §§24.2-226 and 228 is that position 00003 is not vacant during the period in which he is the Acting Sheriff. Consequently, funds cannot be transferred from this position.</p>		\$0.00	Approved at no additional cost to the Compensation Board.

### 772-25-01: COMMONWEALTH'S ATTORNEYS

#### NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
WESTMORELAND COUNTY	COMMONWEALTH'S ATTORNEY	<p>July 12, 2024 Acting Officer requests additional Temporary Funding in the amount of \$33,518.48. This is equivalent to the current salary of position 00003 CPII budgeted at \$97,380 from July 1, 2024, to November 5, 2024. The election will be held on November 5, 2024.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §§24.2-226 and 228 is that position 00003 CPII is not vacant during the period in which he is the Acting Commonwealth Attorney consequently funds cannot be transferred from this position.</p>		\$0.00	Approved at no additional cost to the Compensation Board.

772-25-01: COMMONWEALTH’S ATTORNEYS  
NEW BUSINESS:

CONSENT DOCKET					
<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>	
GREENSVILLE COUNTY	COMMONWEALTH'S ATTORNEY	<p>July 16, 2024 Acting Officer requests additional Temporary Funding in the amount of \$43,687.46. This is equivalent to the current salary of position 00004 ATTIV budgeted at \$126,543 from July 1, 2024, to November 5, 2024. The election will be held on November 5, 2024.</p> <p>This request for “additional” funding is made in lieu of a request to transfer these funds to Temporary Funds Budget, as she understands that the Compensation Board’s interpretation of §§24.2-226 and 228 is that the position 00004 ATTIV is not vacant during the period in which she is the Acting Commonwealth Attorney. Consequently, funds cannot be transferred from this position.</p>	\$0.00	Approved at no additional cost to the Compensation Board.	

773-25-01: CIRCUIT COURT CLERKS  
NONE.

771-25-01: COMMISSIONERS OF THE REVENUE  
NONE.

774-25-01: TREASURERS  
NONE.

## OTHER MATTERS

### NEW BUSINESS:

			REGULAR DOCKET		
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #24/12.	N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Regular monthly meetings are scheduled for Thursday, August 29, 2024 at 1:00 p.m. and Thursday, September 26, 2024 at 1:00 p.m.	N/A	Confirmed.
3.	VIRGINIA CENTER FOR POLICING INNOVATION	COMPENSATION BOARD	In accordance with Chapter 2, Item 60, paragraph M.1., VCPI requests funding of \$2,042,314 to continue to implement and provide support for the SAVIN victim notification system in all local and regional jail facilities, to continue to implement and support the interface between SAVIN and the Sex Offender Registry, and to continue the inclusion of services for automated protective order notifications.	\$2,042,314	Approved.
4.	SALARY WITHHOLDING CONSIDERATIONS	COMPENSATION BOARD	Staff presents information for considering exceptions under language in Chapter 2, Item 65, Paragraph H.3. related to the withholding of across-the-board salary increases for Circuit Court Clerks with repeated internal control findings.	N/A	The Compensation Board reviewed and revised considerations and noted that staff will communicate to impacted offices the information needed for an exception request to be submitted to the Board at a subsequent meeting for review and approval.

## OTHER MATTERS

### NEW BUSINESS:

		REGULAR DOCKET		
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>
				<u>COMPENSATION BOARD ACTION</u>
5.	FY24 TECHNOLOGY TRUST FUND COLLECTIONS & FY25 BUDGETING	COMPENSATION BOARD	<p>FY24 Collections:  <b>FINAL</b> FY24 collections totaled \$5,222,135.97, which is a decrease of 5.85% compared to FY23.</p> <p>FY24 Expenditures:  FY24 Expenditures of Clerks' budgeted Technology Trust Funds including June reimbursements totaled \$5,897,059.96, or 64.96% of total budgeted TTF. FY24 unbudgeted prior year collections and unexpended FY24 collections amounts for the entire fund totaled \$6,196,588.57. These amounts have been verified and confirmed based on final collections.</p> <p>FY25 TTF Budgeting:  The Appropriation Act includes an \$8 million Line of Credit for budgeting each year's incoming cash collections for expenditure in the year collected. Staff recommends a maximum line of credit allocation of \$4.79 million based upon FY24 actual collections (estimated 11 months of collections, as June collections cannot be expended until the subsequent fiscal year). Combined with prior year cash balances and based on <b>final</b> FY24 collections, total amounts available for budgeting are \$10.99 million, less \$80,000 held for administrative expenses, providing a total of \$8.16 million in \$4 TTF and \$2.75 million in \$1 TTF for budgeting to Clerks' offices.</p> <p>Although the Line of Credit is proposed for use in budgeting, expenditure reimbursements will be limited to not exceed at any time the greater of 50% of budgeted amount or actual cash on hand through FY25 collections.</p> <p>Actual budgeting of these amounts based upon requests by Clerks will be presented for consideration by the Board at its September 26, 2024 meeting.</p>	<p>N/A</p> <p>Noted.</p>

**CLOSED MEETING  
COMPENSATION BOARD DOCKET #25/01  
July 25, 2024**

**NO CLOSED MEETING.**

1) **MOTION FOR “CLOSED MEETING” by Chairman Jeffrey Palmore. (\_\_\_\_\_ seconded the motion).**

- ☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

**MOTION BY CHAIRMAN (vacant): I move to certify that only public business exempt from the Act was discussed.**  
(\_\_\_\_\_ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
James Alex, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**AND**

**MOTION BY CHAIRMAN (vacant): I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (\_\_\_\_\_ seconded the motion.)**

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
James Alex, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.**

## FOR YOUR INFORMATION NONE.

Public Body: Compensation Board  
Date: July 25, 2024  
Time: 1:00 p.m.  
Location: Compensation Board Conference Room  
Oliver Hill Building, 102 Governor Street  
Richmond, VA 23219  
Members: Jeffrey Palmore, Chairman (present)  
James Alex, Ex Officio member (present)  
Staci Henshaw, Ex Officio member (present)

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