

COMPENSATION BOARD DOCKET #24/02

August 24, 2023

307-24-02: SHERIFFS & REGIONAL JAILS
NONE.

772-24-02: COMMONWEALTH'S ATTORNEYS
OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
HENRICO COUNTY	COMMONWEALTH'S ATTORNEY	<p>At its meeting on July 28, 2023, the Compensation Board deferred action on this request pending additional review and consideration.</p> <p>July 7, 2023 Officer requests, in accordance with §15.2-1606 and 15.2-1636.14, to reimburse Henrico County for defense counsel expenses paid to S. Keith Barker, PC, Thompson McMullan, and Freeborn & Peters in the total amount of \$58,620.18 for legal representation of Shannon L. Taylor, Commonwealth's Attorney, et al. in the ongoing civil case of Nickolas G. Spanos v. Shannon Taylor, et al, Case No. Henrico-CL21-6572, Henrico-CL22-2250, and Louisa-CL21-137.</p> <p>Officer has provided a letter from the Division of Risk Management stating that the Division would not provide coverage in this civil case.</p>		\$58,620.18	The Compensation Board approved reimbursement of \$55,315.88 for expenses incurred in accordance with §15.2-1606, Code of Virginia, based upon available documentation.

772-24-02: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
MECKLENBURG COUNTY	COMMONWEALTH'S ATTORNEY	August 2, 2023 Officer requests to transfer the remaining vacant annual salary of the following position to Temporary Salaries. The Officer states he does not intend to fill this position for the remainder of FY24.	\$0.00	Approved per the Compensation Board's FY24 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Position	Class Code	To Category	Current Salary	Amount Requested	FY24 Pro-Rated Amount Approved
117	772	Mecklenburg County	8/2/2023	00006	JSECA	Temporary	\$15,156	15,156	13,893.00

VARIOUS	COMMONWEALTH'S ATTORNEY	August 18, 2023 Officers request an exception to the Substitute Prosecutor expense reimbursement policy for expenses submitted more than 60 days following the conclusion of the case.	\$285.02	Approved as a one-time exception to policy, based upon the specific conditions stated by the officers.
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FIPS	Office	Locality	Prosecutor	Expense Date(s)	Defendant	Expense Cost	Exception Need Reason
173	772	Smyth	Chris E. Rehak	11/2/2022-3/15/2023	Travis Carrico	\$262.75	> 60days after case end
073	772	Gloucester	Michael T. Hurd	3/16/2023	Caroline Ashley Hensley	\$22.27	> 60days after case end
		Total				\$285.02	

773-24-02: CIRCUIT COURT CLERKS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
ORANGE	CIRCUIT COURT CLERK	<p>August 21, 2023 Acting Officer requests additional Temporary Funding in the amount of \$10,355. This is equivalent to the current salary of position 00006 DCIII budgeted at \$40,355 from August 1, 2023 to November 7, 2023. The election will be held on November 7, 2023.</p> <p>This request for "additional" funding is made in lieu of a request to transfer these funds to Temporary Funds budget, as I understand that the Compensation Board's interpretation of §§24.2-226 and 228 is that position 00006 DCIII is not vacant during the period in which I am the Acting Circuit Court Clerk consequently, funds cannot be transferred from this position.</p>		\$0.00	Approved at no additional cost to the Compensation Board.

771-24-02: COMMISSIONERS OF THE REVENUE NONE.

774-24-02: TREASURERS NONE.

OTHER MATTERS

NEW BUSINESS:

			REGULAR DOCKET		
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #24/01.	N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Regular monthly meetings are scheduled for Thursday, September 28, 2023 at 11:00 a.m. and Thursday, October 26, 2023 at 11:00 a.m.	N/A	Confirmed.
3.	FY24-26 BIENNIUM BUDGET AMENDMENT PROCSS	COMPENSATION BOARD	Staff provides overview of budget development process and potential decision package items for submission to DPB.	N/A	Noted.
4.	FY24 TECHNOLOGY TRUST FUND COLLECTIONS & BUDGETING	COMPENSATION BOARD	<p>Collections: FY24 collections for July totaled \$443,409.25, a decrease of 16.6% compared to July collections in FY23.</p> <p>TTF Budgeting: FY24 TTF requests are currently being submitted by Clerks and will be presented for consideration by the Board at its September 28, 2023 meeting.</p>	N/A	Noted.

CLOSED MEETING
COMPENSATION BOARD DOCKET #24/02
August 24, 2023

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Jeffrey Palmore. (_____ seconded the motion).**

- ☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN (vacant): I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY CHAIRMAN (vacant): I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Craig Burns, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

FOR YOUR INFORMATION NONE.

Public Body: Compensation Board
Date: August 24, 2023
Time: 11:00 a.m.
Location: Compensation Board Conference Room
Oliver Hill Building, 102 Governor Street
Richmond, VA 23219
Members: Jeffrey Palmore, Chairman (present)
Craig Burns, Ex Officio member (absent)
Staci Henshaw, Ex Officio member (present)

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