

COMPENSATION BOARD DOCKET #25/04

October 24, 2024

307-25-04: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
MASTER DEPUTY/JAIL OFFICER PROGRAM AUDIT	MASTER DEPUTY/JAIL OFFICER AUDIT COMMITTEE	<p>October 17, 2024. The Master Deputy/Jail Officer Audit Committee reports the results of the Master Deputy/Jail Officer Program Audit.</p> <p>The following offices have met all necessary requirements, and no further action is required:</p> <ul style="list-style-type: none"> • Botetourt County • Chesterfield County • Fairfax County • Hanover County • Pittsylvania County • Roanoke County • Shenandoah County • Tazewell County • Southwest Virginia Regional Jail • Western Virginia Regional Jail • Fredericksburg City • Virginia. Beach City <p>The following offices passed the audit pending additional information which is requested by the committee before December 31, 2024.</p> <ul style="list-style-type: none"> • Giles County • Powhatan County • Southampton County • New River Valley Regional Jail • Newport News City • Portsmouth City 		\$0.00	Approved as recommended. The Compensation Board wishes to thank the members of the Audit Committee for their time and assistance.

307-25-04: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

CONSENT DOCKET

LOCALITY	OFFICER	REQUEST	TOTAL COST	COMPENSATION BOARD ACTION
VARIOUS	SHERIFFS/ SUPERINTENDENTS	October 23, 2024 - Officers request to transfer accumulated Vacancy Savings to Temporary/Office Expense categories.	\$0.00	Approved per the Compensation Board's FY25 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
073	307	Gloucester County	10/7/2024	Vacancy Savings	Temporary Funds	\$16,610.01	\$16,610.01
405	307	Albemarle-Charlottesville	10/15/2024	Vacancy Savings	Temporary Funds	\$86,871.50	\$86,871.50
410	307	Northwestern Regional Jail	10/19/2024	Vacancy Savings	Office Expense	\$36,247.45	\$36,247.45
425	307	Central VA Regional Jail	10/21/2024	Vacancy Savings	Office Expense	\$78,094.73	\$78,094.73
430	307	Piedmont Regional Jail	10/16/2024	Vacancy Savings	Office Expense	\$147,599.81	\$147,599.81
435	307	Prince Wm Manassas Regional Jail	10/15/2024	Vacancy Savings	Office Expense	\$513,505.60	\$513,505.60
445	307	Rockbridge Regional Jail	10/8/2024	Vacancy Savings	Office Expense	\$76,388.61	\$53,537.00
450	307	Rappahannock Regional Jail	10/21/2024	Vacancy Savings	Temporary Funds	\$446,467.50	\$298,330.65
450	307	Rappahannock Regional Jail	10/21/2024	Vacancy Savings	Office Expense	\$0.00	\$148,136.85
455	307	Western Tidewater Regional Jail	10/16/2024	Vacancy Savings	Office Expense	\$97,968.07	\$97,968.07
460	307	Pamunkey Regional Jail	10/16/2024	Vacancy Savings	Temporary Funds	\$56,559.42	\$56,559.42
465	307	Riverside Regional Jail	10/16/2024	Vacancy Savings	Office Expense	\$700,869.19	\$700,869.19
470	307	Virginia Peninsula Regional Jail	10/15/2024	Vacancy Savings	Office Expense	\$173,729.74	\$173,729.74
480	307	New River Valley Regional Jail	10/16/2024	Vacancy Savings	Temporary Funds	\$425,385.25	\$100,000.00
480	307	New River Valley Regional Jail	10/16/2024	Vacancy Savings	Office Expense	\$0.00	\$325,385.25
485	307	Blue Ridge Regional Jail	10/16/2024	Vacancy Savings	Temporary Funds	\$350,375.80	\$50,000.00
485	307	Blue Ridge Regional Jail	10/16/2024	Vacancy Savings	Office Expense	\$0.00	\$300,375.80
492	307	Southwest VA Regional Jail	10/17/2024	Vacancy Savings	Office Expense	\$284,993.83	\$284,993.83
493	307	Middle River Regional Jail	10/17/2024	Vacancy Savings	Temporary Funds	\$171,641.17	\$128,765.00
493	307	Middle River Regional Jail	10/17/2024	Vacancy Savings	Office Expense	\$0.00	\$42,876.17
495	307	Meherrin River Regional Jail	10/16/2024	Vacancy Savings	Office Expense	\$388,806.32	\$388,806.32
496	307	RSW Regional Jail	10/15/2024	Vacancy Savings	Office Expense	\$165,986.89	\$165,986.89
710	307	Norfolk City	10/16/2024	Vacancy Savings	Temporary Funds	\$78,278.76	\$78,278.76
740	307	Portsmouth City	10/16/2024	Vacancy Savings	Office Expense	\$374,477.21	\$374,477.21
770	307	Roanoke City	10/15/2024	Vacancy Savings	Temporary Funds	\$64,798.96	\$50,000.00
770	307	Roanoke City	10/15/2024	Vacancy Savings	Office Expense	\$0.00	\$14,798.96
		Totals				\$4,735,655.82	\$4,712,804.21

772-25-04: COMMONWEALTH’S ATTORNEYS
NEW BUSINESS:

LOCALITY	OFFICER	REQUEST	CONSENT DOCKET	TOTAL COST	COMPENSATION BOARD ACTION
VARIOUS	COMMONWEALTH'S ATTORNEYS	October 15, 2024 Officer requests to transfer accumulated Vacancy Savings to the Office Expense category.		\$0.00	Approved per the Compensation Board's FY25 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
650	773	Hampton City	10/15/24	Vacancy Savings	Office Expense	\$71,385.17	\$71,385.17
651	773	Hampton City Drug Prosecutor	10/15/24	Vacancy Savings	Office Expense	\$33,723.48	\$33,723.48
		Totals				\$105,108.65	\$105,108.65

773-25-04: CIRCUIT COURT CLERKS
NEW BUSINESS:

LOCALITY	OFFICER	REQUEST	CONSENT DOCKET	TOTAL COST	COMPENSATION BOARD ACTION
HENRICO COUNTY	CIRCUIT COURT CLERK	September 30, 2024 Officer requests to transfer accumulated Vacancy Savings to the Temporary Salaries expense category.		\$0.00	Approved per the Compensation Board's FY25 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
087	773	Henrico County	9/30/24	Vacancy Savings	Temporary	\$32,737.65	\$32,737.65
		Totals				\$32,737.65	\$32,737.65

771-25-04: COMMISSIONERS OF THE REVENUE
NONE.

LOCALITY	OFFICER	REQUEST	CONSENT DOCKET	TOTAL COST	COMPENSATION BOARD ACTION
PETERSBURG CITY	COMMISSIONER OF THE REVENUE	October 8, 2024, Officer requests to transfer accumulated Vacancy Savings to the Temporary Salaries expense category.		\$0.00	Approved per the Compensation Board's FY25 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
730	771	Petersburg City	10/8/24	Vacancy Savings	Temporary	\$19,185.20	\$19,185.20
		Total				\$19,185.20	\$19,185.20

774-25-04: TREASURERS NONE.

OTHER MATTERS

NEW BUSINESS:

REGULAR DOCKET					
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #25/3.	N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Regular monthly meetings are scheduled for Wednesday, November 20, 2024 at 1:00 p.m. and Wednesday, December 18, 2024 at 1:00 p.m.	N/A	Confirmed.
3.	NEW OFFICER TRAINING	COMPENSATION BOARD	The Compensation Board's New Officer Training is scheduled for December 11-13, 2024. Staff is planning for an in-person conference in 2024, to be held at the Four Points by Sheraton Hotel on Midlothian Tnpk in Richmond, Virginia. Staff is projecting at this time up to 25 new officers that could be invited to attend. Total numbers of invitees will not be known until after the upcoming November election.	N/A	Noted.
4.	JAIL COST REPORT	COMPENSATION BOARD	Staff presents the FY2023 Jail Cost Report.	N/A	Approved.
5.	MENTAL ILLNESS IN JAILS REPORT	COMPENSATION BOARD	Staff presents the FY24 Mental Illness in Jails Report.	N/A	Approved.
6.	FY25 TECHNOLOGY TRUST FUND COLLECTIONS & EXPENDITURES	COMPENSATION BOARD	Collections: FY25 collections for July through September totaled \$1,423,889.08, an increase of 5.07% compared to the same period of collections in FY24. Expenditure reporting will begin next month. Projections: Based on current collections to date, FY25 TTF total collections would be approximately \$5.69 million, an increase of 9.07% compared to FY24 collections.	N/A	Noted.

**CLOSED MEETING
COMPENSATION BOARD DOCKET #25/04
October 24, 2024**

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Jeffrey Palmore. (_____ seconded the motion).**

- ☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN (vacant): I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
James Alex, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY CHAIRMAN (vacant): I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
James Alex, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

FOR YOUR INFORMATION NONE.

Public Body: Compensation Board
Date: October 24, 2024
Time: 1:00 p.m.
Location: Compensation Board Conference Room
Oliver Hill Building, 102 Governor Street
Richmond, VA 23219
Members: Jeffrey Palmore, Chairman (present)
James Alex, Ex Officio member (present)
Staci Henshaw, Ex Officio member (present)

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