

COMPENSATION BOARD DOCKET #25/06

December 18, 2024

307-25-06: SHERIFFS & REGIONAL JAILS

OLD BUSINESS:

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>CONSENT DOCKET</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
MASTER DEPUTY/JAIL OFFICER PROGRAM AUDIT	MASTER DEPUTY/JAIL OFFICER AUDIT COMMITTEE	<p>With its report presented at the October, 2024 Board Meeting, the audit committee noted that the following offices passed the audit, pending receipt of additional information requested by the committee before December 31, 2024.</p> <ul style="list-style-type: none"> • Giles County • Powhatan County • Southampton County • New River Valley Regional Jail • Newport News City • Portsmouth City <p>December 18, 2024. The Committee now notes that all offices have provided the necessary additional information and have passed the audit.</p>		\$0.00	The Compensation Board thanks the audit committee for their further review and update.

307-25-06: SHERIFFS & REGIONAL JAILS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
VARIOUS	SHERIFFS/ SUPERINTENDENTS	December 18, 2024 - Officers request to transfer accumulated Vacancy Savings to Temporary/Office Expense categories.	\$0.00	Approved per the Compensation Board's FY25 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
041	307	Chesterfield County	12/10/2024	Vacancy Savings	Office Expense	\$26,697.69	\$26,697.69
107	307	Loudoun County	12/3/2024	Vacancy Savings	Temporary	\$19,310.37	\$19,310.37
175	307	Southampton County	12/11/2024	Vacancy Savings	Temporary	\$87,202.00	\$15,000.00
175	307	Southampton County	12/11/2024	Vacancy Savings	Office Expense	\$0.00	\$72,202.00
405	307	Albemarle-Charlottesville Regional Jail	12/10/2024	Vacancy Savings	Temporary	\$102,131.23	\$102,131.23
410	307	Northwestern Regional Jail	12/11/2024	Vacancy Savings	Office Expense	\$30,375.41	\$30,375.41
425	307	Central VA Regional Jail	12/11/2024	Vacancy Savings	Temporary	\$82,224.57	\$31,189.60
425	307	Central VA Regional Jail	12/11/2024	Vacancy Savings	Office Expense	\$0.00	\$51,034.97
430	307	Piedmont Regional Jail	12/10/2024	Vacancy Savings	Office Expense	\$128,596.84	\$128,596.84
435	307	PR WM Manassas Regional Jail	12/10/2024	Vacancy Savings	Office Expense	\$179,401.15	\$179,401.15
450	307	Rappahannock Regional Jail	12/11/2024	Vacancy Savings	Temporary	\$457,617.70	\$288,341.61
450	307	Rappahannock Regional Jail	12/11/2024	Vacancy Savings	Office Expense	\$0.00	\$169,276.09
455	307	Western Tidewater Regional Jail	12/11/2024	Vacancy Savings	Office Expense	\$125,229.89	\$125,229.89
460	307	Pamunkey Regional Jail	12/11/2024	Vacancy Savings	Temporary	\$61,741.91	\$61,741.91
465	307	Riverside Regional Jail	12/11/2024	Vacancy Savings	Office Expense	\$717,086.99	\$717,086.99
470	307	Virginia Peninsula Regional Jail	12/10/2024	Vacancy Savings	Office Expense	\$185,004.49	\$185,004.49
480	307	New River Valley Regional Jail	12/11/2024	Vacancy Savings	Temporary	\$397,149.59	\$197,149.59
480	307	New River Valley Regional Jail	12/11/2024	Vacancy Savings	Office Expense	\$0.00	\$200,000.00
485	307	Blue Ridge Regional Jail	12/10/2024	Vacancy Savings	Temporary	\$349,603.24	\$49,000.00
485	307	Blue Ridge Regional Jail	12/11/2024	Vacancy Savings	Office Expense	\$0.00	\$300,603.24
492	307	Southwest VA Regional Jail	12/11/2024	Vacancy Savings	Temporary	\$276,619.70	\$30,000.00
492	307	Southwest VA Regional Jail	12/11/2024	Vacancy Savings	Office Expense	\$0.00	\$246,619.70
493	307	Middle River Regional Jail	12/11/2024	Vacancy Savings	Temporary	\$184,452.18	\$117,616.00
493	307	Middle River Regional Jail	12/11/2024	Vacancy Savings	Office Expense	\$0.00	\$66,836.18
494	307	Western Virginia Regional Jail	12/11/2024	Vacancy Savings	Office Expense	\$108,014.46	\$108,014.46
495	307	Meherrin River Regional Jail	12/10/2024	Vacancy Savings	Office Expense	\$387,171.39	\$387,171.39
496	307	RSW Regional Jail	12/11/2024	Vacancy Savings	Office Expense	\$186,683.87	\$186,683.87
550	307	Chesapeake City	12/11/2024	Vacancy Savings	Temporary	\$111,490.88	\$111,490.88
650	307	Hampton City	12/11/2024	Vacancy Savings	Office Expense	\$379,446.14	\$379,446.14
710	307	Norfolk City	12/13/2024	Vacancy Savings	Temporary	\$84,674.52	\$84,674.52
740	307	Portsmouth City	12/12/2024	Vacancy Savings	Office Expense	\$238,827.26	\$238,827.26
770	307	Roanoke City	12/11/2024	Vacancy Savings	Temporary	\$61,884.36	\$30,000.00

FIPS	Office Code	Locality Name	Request Date	From Category	To Category	Amount Available	Amount Requested
770	307	Roanoke City	12/11/2024	Vacancy Savings	Office Expense	\$0.00	\$31,884.36
		Totals				\$4,968,637.83	\$4,968,637.83

772-25-06: COMMONWEALTH'S ATTORNEYS

NEW BUSINESS:

CONSENT DOCKET

<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
SHENANDOAH COUNTY	COMMONWEALTH'S ATTORNEY	December 4, 2024 Officer requests a one-time fund transfer in the amount of \$29,969.96 from accumulated Vacancy Savings to Office Expense funds.	\$0.00	Approved per the Compensation Board's FY25 Budget Priorities and Policies. This is a one-time transfer, not in the base budget.
VARIOUS	COMMONWEALTH'S ATTORNEYS	December 17, 2024 - Officers request an exception to the Substitute Prosecutor expense reimbursement policy. Expenses for travel for the cases below were received by the Compensation Board more than 60 days following conclusion of the case.	\$123.81	Approved as a one-time exception to policy, based upon the specific conditions stated by the officer.

Office	FIPS	Locality	Prosecutor	Expense Date(s)	Defendant	Expense Cost	Exception Need Reason
772	065	Fluvanna County	Samuel P. Higginbotham III	5/14/2024-7/2/2024	Katelyn Nikole Brittle	\$79.59	> 60days after case end
772	089	Henry County	David McKaig	7/15/2024	Marty Lee Wiggington	\$44.22	> 60days after case end
		Total				\$123.81	

773-25-06: CIRCUIT COURT CLERKS

NONE.

771-25-06: COMMISSIONERS OF THE REVENUE

NONE.

774-25-06: TREASURERS

NONE.

OTHER MATTERS

NEW BUSINESS:

			REGULAR DOCKET		
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>	<u>COMPENSATION BOARD ACTION</u>
1.	MEETING MINUTES	COMPENSATION BOARD	Staff presents minutes for approval as follows: Docket #25/05.	N/A	Approved.
2.	COMPENSATION BOARD MEETINGS	COMPENSATION BOARD	Confirmation of upcoming Board meetings: Regular monthly meetings are scheduled for Thursday, January 23, 2025 at 12:00 p.m. and Thursday, February 27, 2025 at 12:00 p.m. A special meeting with constitutional officer association leadership to discuss budget and legislative priorities will be held on Tuesday, January 7, 2025 at 2:00 p.m. This meeting will be held virtually.	N/A	Confirmed.
3.	INVITE ASSOCIATION LEADERSHIP TO JANUARY 2025 LEGISLATIVE MEETING	COMPENSATION BOARD	Staff presents memo for approval inviting Association Presidents for a special legislative meeting with the Board on Tuesday, January 7, 2025 at 2:00 p.m. This meeting will be conducted virtually on the Microsoft Teams platform.	N/A	Approved.
4.	ELECTRONIC MEETING POLICY	COMPENSATION BOARD	Staff presents updated policy regarding Electronic Meeting Participation and All-Virtual Meetings for Board approval.	N/A	Approved.
5.	NEW OFFICER TRAINING	COMPENSATION BOARD	The Compensation Board's New Officer Training was held December 11-13, 2024 at the Four Points by Sheraton Hotel on Midlothian Tnpg in Richmond, Virginia. A total of 13 new officers currently attended.	N/A	Noted.
6.	COIN ONLINE BUDGET REQUEST TRAINING	COMPENSATION BOARD	Compensation Board staff conducted annual budget request training virtually on December 3, 4 & 5, 2024 with a total of 251 registered attendees.	N/A	Noted.
7.	EXPENDITURE REPORT	COMPENSATION BOARD	Staff presents monthly expenditure report.	N/A	Noted.

OTHER MATTERS
NEW BUSINESS:

		REGULAR DOCKET		
	<u>LOCALITY</u>	<u>OFFICER</u>	<u>REQUEST</u>	<u>TOTAL COST</u>
8.	FY25 TECHNOLOGY TRUST FUND COLLECTIONS & EXPENDITURES	COMPENSATION BOARD	Collections: FY25 collections for July through November totaled \$2,347,596.58, an increase of 6.83% compared to the same period of collections in FY24. Expenditures: FY25 year-to-date Clerks' expenditures through 12/13/2024 totaled \$1,555,272.72 or 18.46% of budgeted Technology Trust Funds. Projections: Based on current collections to date, FY25 TTF total collections would be approximately \$5.63 million, an increase of 7.89% compared to FY24 collections.	<u>COMPENSATION BOARD ACTION</u> N/A Noted.

CLOSED MEETING
COMPENSATION BOARD DOCKET #25/06
December 18, 2024

NO CLOSED MEETING.

1) **MOTION FOR “CLOSED MEETING” by Chairman Jeffrey Palmore. (_____ seconded the motion).**

- ☐ Under the provisions of Section 2.2-3711.A.1, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** to discuss personnel issues—discussion of interview applicants, assignment, appointment, promotion, performance, salaries, discipline or resignation of specific officers, appointees or employees.
- ☐ Under the provisions of Section 2.2-3711.A.7, Code of Virginia, I move that the Compensation Board hold a **Closed Meeting** for consultation with legal counsel and/or briefing by staff members pertaining to actual or “probable litigation” concerning

When the closed meeting is complete, the public body must ***immediately*** reconvene in open session and take a recorded vote of its members in roll call fashion.

MOTION BY CHAIRMAN (vacant): I move to certify that only public business exempt from the Act was discussed.
(_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
James Alex, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

AND

MOTION BY CHAIRMAN (vacant): I move to certify that only public business matters identified in the motion to convene the closed meeting were discussed. (_____ seconded the motion.)

Jeffrey Palmore, Chairman	Yes <input type="checkbox"/>	No <input type="checkbox"/>
James Alex, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Staci Henshaw, Member	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Any member who cannot certify must state the specific details of the unauthorized discussion on the record. That record can be used as evidence in a lawsuit brought against the public body for violating the Act.

FOR YOUR INFORMATION NONE.

Public Body: Compensation Board
Date: December 18, 2024
Time: 1:00 p.m.
Location: Compensation Board Conference Room
Oliver Hill Building, 102 Governor Street
Richmond, VA 23219
Members: Jeffrey Palmore, Chairman (present)
James Alex, Ex Officio member (present)
Staci Henshaw, Ex Officio member (present)

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